

Loyola University – Spring 2004

CRJU – C720-081

Seminar in Criminal Justice Administration II

INSTRUCTOR INFORMATION:

Name: Kenneth Harris, M.S. (kharris@loyno.edu)
Campus Office: Stallings 107
City College Phone: 865-3530
Departmental Phone: 865-3323

COURSE MEETING INFORMATION:

Location: Bobet 214B
Times: Friday 6pm- 10pm; Saturday 9am- 5pm
Dates: Jan. 9 & 10; Mar. 5 & 6; Apr. 2 & 3

COURSE DESCRIPTION:

This course will provide an in-depth review of current topics concerning the management and administration of the criminal justice system. A case approach examining topics such as community policing, community policing as a part of community government, zero tolerance, race and ethics conflicts in the criminal justice system.

COURSE OBJECTIVES:

Each student will have a clear understanding of the criminal justice system and its administration. How and why decisions are made at the academic level to the levels of congressional funding will be discussed and analyzed. Thorough analysis of the three components of the criminal justice system will be completed, examining the goals and objectives of the administrations of the police, the courts, and the corrections system.

COURSE TEXT (required): Schmallegger, Frank (2002). Criminal Justice Today: An Introductory Text for the 21st Century. 7th Edition. Prentice Hall: New Jersey

COURSE REQUIREMENTS: Students will be graded on the following:

- (1) Research Paper
- (2) Mid-term Examination
- (3) Final Examination
- (4) Class Participation

Grading Scale:

A =95-up; **B+**=90-94; **B**=85-89; **C+**=80-84; **C**=75-79; **D+**=70-74; **D**=64-69;
F = 63-Below

PERCENTAGE OF COURSE REQUIREMENTS TO FINAL GRADE:

- Research Paper = 30%
- Midterm Article Presentation = 20%
- End of Term Article Presentation = 20%
- Final Examination = 20%
- Class Participation = 10%

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Seminar in Criminal Justice Administration II–Assignment-Spring 2004

Friday, January 09, 2004

Introduction

Chapter 5: Policing History and Structure

Chapter 6: Police Management

Saturday, January 10, 2004

Chapter 7: Policing: Legal Aspects

Chapter 8: The Courts

Chapter 9: The Courtroom Work Group: Professional Courtroom Actors

Chapter 11: Probation, Parole, and Community Corrections

Friday, March 05, 2004

Chapter 2: The Crime Picture

Chapter 15: Drugs and Crime

Saturday, March 06, 2004

Chapter 3: The Search for Causes

Chapter 4: Criminal Law

Topical Issues (Presented by instructor) (ex. War on Drugs, gun violence)

Historical and recent case law (Presented by instructor)
Midterm Article Presentations

April 02, 2004

Chapter 17: The Future of Policing

Topical Issues (Presented by instructor) (ex. Juvenile delinquency, social based programs)

Community Policing

Saturday, April 03, 2004

End of Term Article Presentation

Final Examination

Note: Students are expected to read corresponding text material prior to arriving for class. Chapter assignments are basis for the lecture and are intended to give the student an introduction to the material to be covered in class. Outside of questions and needed explanations, readings may not be discussed during the classroom lecture.

CLASSROOM CONDUCT AND PARTICIPATION:

Class attendance is required; the roster will be read at the beginning of each class. Excessive absence will result in grade loss. Class begins promptly at the scheduled start time. Students will not be allowed to audiotape the lectures.

MIDTERM AND END OF TERM ARTICLE PRESENTATIONS:

Each student will critique at least six (6) academic journal articles relating to the topic chosen for their research paper. Three of the critiques will be due, and presented to the class on the evening of Friday, March 06, 2003, and three of the critiques will be presented to the class on the morning of Saturday, April 03, 2003. Students will be required to provide a copy of their critique to the instructor on the evening of the presentation. The mid-term articles presentations will serve as the mid-term grade. The critique shall be at least 4-5 pages, **TYPED** and **DOUBLE SPACED**. The critiques should follow the format of the attached sample critique found in the appendix of this syllabus.

RESEARCH PAPER:

A research paper will be required for this class. The ability of the students to research an idea or position, and then to produce a document to support their work is fundamental to collegiate and professional performance. The paper should, ideally, allow the student the opportunity to research a particular aspect of the criminal justice system. The paper should be *typed and double-spaced*. The paper must be at least *twenty pages*, not including cover sheet, endnotes, and bibliography.

Students should submit a written research topic (Title) for instructor approval before beginning any work on the paper. The due date of the topic submission is listed in the syllabus.

There will be at least twenty sources cited in the paper (not merely in the bibliography section). The sources will be academic articles or books, not popular publications such as News week or Times Magazine. While these sources of information may provide information for the paper, they shall not count toward the twenty cited sources necessary for the paper. Students are reminded that the Loyola Library has an excellent staff to help in research techniques.

Students should use accepted form of recognizing the sources of their research (foot notes, end notes, APA, MLA, etc.). It is the student's choice as to the exact writing style that will be used. Students are encouraged to use the resources of the WAC lab and library for assistance. **Note: It is strongly encouraged that students use the APA style in writing the research paper.**

Papers that are not of original type or computer generated will not be accepted. In particular, **photocopied pages, different typeface style, or paper, inserted pages, etc. will be cause for potential failure of this course.** Students must write original papers to fulfill this course requirement. The recycling of a previously submitted paper is NOT acceptable.

Please staple the research paper in the upper left hand corner, binding of any kind is not required and specifically should be avoided.

The research paper due date is listed in the syllabus. *Papers not turned in on the due date will be reduced by at least one letter grade. All papers not received will receive the grade of F.* No papers will be accepted after the term of the class. Even if the tardiness of the paper may cause an F grade for this requirement, students must still write and acceptable paper to avoid failing the entire course.

The following list gives examples of journals that contain articles useful for many topics. There are other criminal justice history, law, psychology, and sociology journals that also contain relevant articles. Your reference **must** come from journals of this type, or appropriate (subject) text, to receive credit. **Note: Publications such as Police Chief, FBI Bulletin, Time, etc. are not academic journals.**

American Bar Foundation Research Journal
American Sociological Review
Crime and Delinquency
Criminal Justice Policy Review
Criminal Justice Review
Criminal Law Bulletin
Criminology
International Journal of Criminology and Penology

Journal of Contemporary Criminal Justice
Journal of Crime and Justice
Journal of Criminal Law and Criminology
Journal of Research in Crime and Delinquency
Judicature
Justice Quarterly
Justice System Journal
Law and Contemporary Problems
Law and Human Behavior
Law and Social Inquiry
Law and Policy Quarterly
Law and Society Review
Social Problems
Sociology Quarterly

DUE DATES:

- Topic for Research Paper—January 10, 2004
- Mid-Term Article Presentation—March 06, 2004
- End of Term Article Presentation—April 03, 2004
- Final Examination—April 03, 2004
- Research Paper—**TBD**

APPENDIX

CITY COLLEGE STATEMENT OF INTELLECTUAL HONESTY

Intellectual honesty is simply acknowledging, through documentation, all those sources that the writer has used in preparing any work. Plagiarism, the obverse of intellectual honesty, is the use of any form of material, whether written or verbal, without formal indebtedness through documentation. The paraphrasing of any work is plagiarism. Not properly identifying the source of a quotation, even though the quotation is enclosed in quotation marks, is also plagiarism. Not only the exact language of a sentence or phrase, but any material falsely represented as one's own idea, concept, data, graph, or line of argument, constitutes plagiarism. Any material that neither originates with the student, nor is common knowledge among educated persons must be formally acknowledged.

It must be remembered that written work stands on its own, not on the intention of the writer. The burden of academic honesty rests with the student, not with the instructor. If students have any doubt what constitutes plagiarism or what is required, they should inquire before the work is submitted. Otherwise, they open themselves to charges of plagiarism.

The penalties of plagiarism are severe: a student who has found to have plagiarized or to have assisted another student in plagiarizing may be given a failing grade for the course on the first violation; a second offense may result in exclusion or dismissal from the university.

(Adapted from Standards of Writing Pamphlet of City College, 1971. For complete details on standards, penalties, and appeals, see "Integrity of Scholarship and Grades" in the Undergraduate Bulletin.)

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CITY COLLEGE ATTENDANCE POLICY

City College Faculty considers interaction with students crucial to the teaching and learning process. To better ensure a quality educational experience, the following policies govern class attendance:

1. If a student misses 20% or more of class meeting time, a full letter grade reduction will normally be applied to the final course grade. Twenty percent of classes amount to three (3), one night a week format; six (6) classes, in a semester long, two nights classes in an eight week format; or two (2) partial sessions in an intensive weekend format (Friday evening and/or Saturday morning and/or Saturday afternoon).

2. If a student misses the first weekend of an Intensive Weekend class, the student must drop the class. The appropriate drop form, which must be completed by Tuesday following the first class meeting, is available in the City College office.

The foregoing attendance policy statements are minimum standards. Instructors have the right to exceed those standards and establish grade adjustments as warranted.

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POLICY ON INCOMPLETE GRADES

Grades of I (Incomplete) change to F automatically if the course is not completed and the grade changed by the sixth week of the subsequent semester, excluding summer terms. The resulting F grade remains as the permanent grade for the course.

Note: The grade of Incomplete will not be registered just because the student did not complete all of the requirements. If a grade of Incomplete is to be recorded, the student and the instructor must have previously agreed to the circumstances of the grade, otherwise the delinquent assignments will be counted as zero and impact the final grade accordingly.

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SAMPLE OUTLINE FOR JOURNAL ARTICLE CRITIQUE

Start with the bibliography data of the journal article at the top of the paper. Please staple the article to the paper. Please use the section headings as listed below to separate your responses. The critique should generally be no less than three pages and not more than five pages. The critique must be typed and double-spaced.

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Student's Name
Date

Bibliography Information

Erwin, B.S., and L.A. Bennett (1987). "New Dimensions in Probation: Georgia's Experience with Intensive Probation Supervision," National Institute of Justice, Research in Brief. Washington, D.C.

Thesis

This will be a short paragraph outlining what the thesis statement, or research question of the article is.

Literature Review

This will be your review of the literature the journal offers to establish the “theory” used by the author to frame the thesis, or research question. **Example:** If the thesis statement (or research question) is a question related to crime prevention, and the author relies on the Routine Activities Theory to frame the thesis or research question, discuss briefly the theoretical constructs of the Routine Activities Theory as found in the literature review of the article.

Data/Analysis/Methods

This section should outline what data (types, how it was collected, etc.) was used, how it was analyzed, or what methods were used to examine the data collected. **Example:** a brief discussion of Independent and Dependent variables, as appropriate to the theories used would also be covered in this section.

Conclusion/Discussion

This section summarizes the author’s conclusion(s).

Student’s Critique/Impression

This section is very important. The student should make recommendations, alternative explanations, that may, or may not, disagree with the findings of the journal. However, students must explore the thesis question and ask themselves, “Is there something that is missing from the article, or is there something that could have been used to make a better test? To report simply what the journal says will not satisfy the requirements for this assignment. Students *must* critically analyze the article.