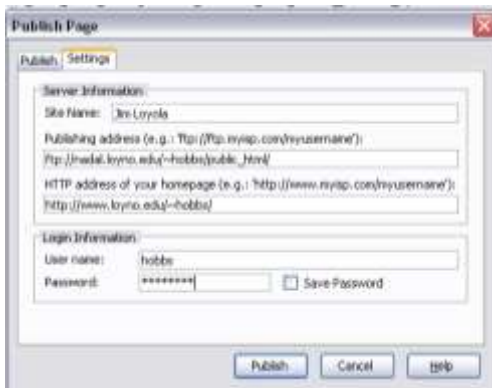


# Publishing Your Web Pages at Loyola

Loyola University New Orleans – Monroe Library

**You will need to know your Loyola e-mail account login to publish your pages.  
You can only publish on campus; there is no off-campus publishing.**

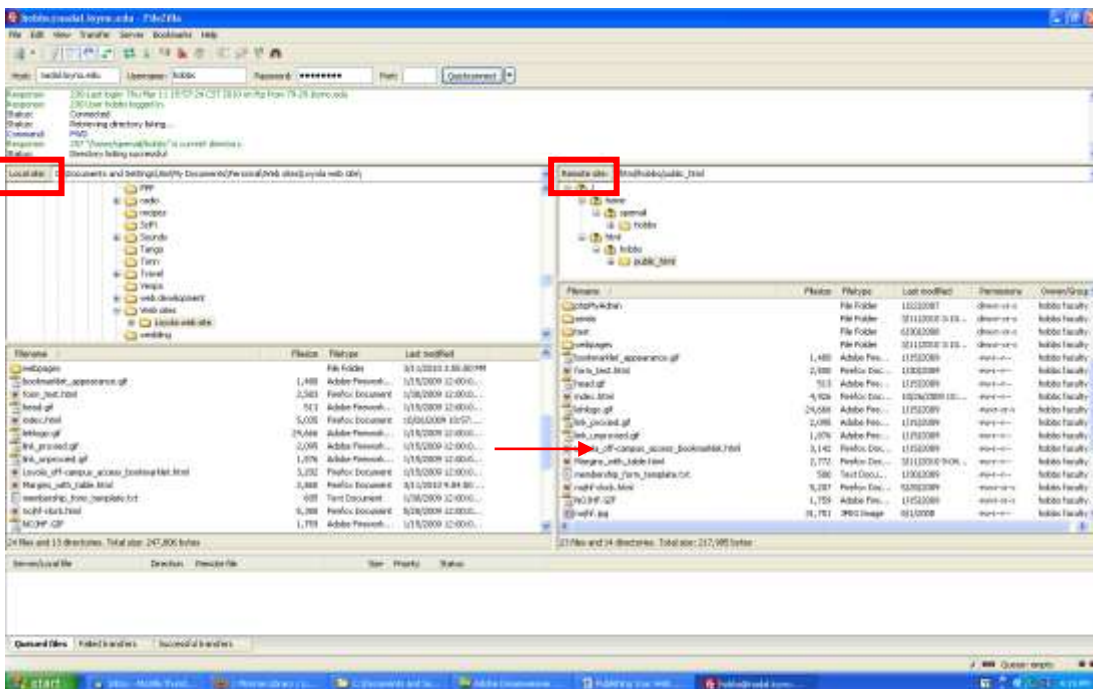


## 1. SeaMonkey

Save your page. Click on the *Publish* button. Select the *Settings* tab. Type a *Site Name*, like *Loyola*. Next, in the box *Publishing address*, type `ftp://nadal.loyno.edu/~[your e-mail user name]/public_html/` [the slash at the end is needed].

Add the address of your home page below: `http://www.loyno.edu/~hobbs/` [the slash at the end is needed]. Type in your *User name* and *Password* below. Do not check *Save password* in a public lab.

In the *Publish* tab, click *Include images and other files* to have images published with page. Click the *Publish* button.



## 2. FileZilla

Start *FileZilla* (look in folder *Applications*) or *Start, Programs, FileZilla*.

For *Host*, type `nadal.loyno.edu`.

Put in your email user name and password.

Click *Quickconnect* to connect.

The left side shows files on your computer. The right side shows the remote computer.

Under *Local site* on the left, find your file. Under *Remote site*, double click on the folder *public\_html* to open it. Drag your file to the *Remote site* window to publish it.

Delete a file by clicking on it once, and click the *Delete* button. Once it's gone, it's gone forever! Click *Server* then *Disconnect* (or use Control+D) before you exit or close the program.

Be sure to include any images you have or they won't appear on your pages!

Also see Loyola IT's page at <http://academicaffairs.loyno.edu/infotech/how-create-and-publish-individual-web-pages>.

Jim Hobbs [hobbs@loyno.edu](mailto:hobbs@loyno.edu) 504-864-7126 Monroe Library Room 110 M-F 8:30am-4:45pm