ATTENDANCE SHEET (Names in italics represent senators present)

Art and Design
  Nancy Bernardo (2013) – proxy to Daniela Marx
  Bill Kitchens [alt. Carol Leake (2014)] 13S

Biology
  Rosalie Anderson (2014)
  E. L. Beard (2013)

Business
  Karen Arnold (2013)
  Walter Block (2014)
  Chris Screen (2014)
  Len Trevino (2013)
  Frankie Weinberg (2014)
  Stuart Wood (2014)

Chemistry
  Jai Shanata (2014)
  Bill Walkenhorst (2014)

Counseling
  Thomas Foster (2014)

Criminal Justice
  David Khey (2013)

English
  Hillary Eklund (2014)
  Barbara Ewell (2014)
  Chris Schaberg (2013)
  Mark Yakich (2014)

History
  Maurice Brungardt (2013)
  Robert Gerlich (2014) [Sabbatical 12/13]
  Behrooz Moazami (2014)

Institute for Ministry
  Kathleen O’Gorman (2013)

Languages and Cultures
  Cassandra Mabe (2013)
  Connie Rodriguez [alt. for B. Anderson (2014)] 13S
  Karen Rosenbecker [alt. for Nathan Henne 2014)] 13S

Law
  Lawrence Moore, S.J. (2014)
  Mitchell Crusto (2014)
  Isabel Medina (2014)
  Bill Neilson (2014)
  Craig Senn (2014)
  Keith Vetter (2014)

Law Library
  Brian Barnes (2014)

Mass Communication
  Cathy Rogers (2013)
  Bob Thomas [alt. for David Zemmels (2014)] 13S

Mathematical Sciences
  Ana-Maria Matei (2013)
  Ralph Tucci (2013)

Monroe Library
  Susan Brower (2013)
  Teri Gallaway (2014)

Music
  Alice Clark (2013)
  Meg Frazier (2014)
  James MacKay (2013)
  John Murphy (2014)

Music Industry
  Sandy Hinderlie [alt. for John Snyder (2014)] 13S

Nursing
  Kim Brannagan (2014)
  Cindy Collins (2014)
  Gwen George (2013)

Philosophy
  Robert Brice (2014)
  Francis Coolidge [alt. for Jon Altschul (2014)] 13S
  Jonathan Peterson (2013) [alt. for J. Berendzen] 13S

Physics
  Martin McHugh [alt. for Patrick Garrity (2013)] 13S

Political Science
  Phil Dynia (2013)

Psychology
  Erin Dupuis (2014)
  Glenn Hymel (2013) [alt. for Evan Zucker] 13S

Religious Studies
  Bob Gnuse (2013)
  Denis Janz (2013)

Sociology
  Marcus Konkar (2013)

Theatre Arts and Dance
  Georgia Gresham [alt. for Geoffrey Hall (2014)] 13S

Guests:
  Marc Manganaro, Provost
  Elizabeth Kordahl, Exec. Asst.
  Melanie McKay, Vice Provost
CALL TO ORDER
The meeting was called to order at 3:35 p.m.

INVOCATION
Kim Brannagan offered an invocation.

APPROVAL OF MINUTES
The minutes from the March 14, 2013 meeting were unanimously approved.

REPORT FROM CHAIR
Dr. Ewell gave the following Chair’s Report:
- Dr. Cissy Petty, Vice President for Student Affairs, is proposing that Ethan Patel author of *Sacred Ground*, be invited to Loyola as part of a program to encourage interfaith dialog on campus.
- The Office of Enrollment Management reports that the admissions pool is down by 3%, with a more accurate count by mid-May. The goal is to enroll 20-22% of admitted students. With respect to tuition and discount rate, Sal Liberto explained that this will be an experimental year as we try to bring down our relatively high discount rate of 55%. Enrollments are a national problem, with 18 of the 28 Jesuit schools missing their targets last year. Moreover, law schools are under enrolled by as much as 30%; our own College of Law has responded with aggressive recruiting and other new policies, including retirement incentives.
- Bill Bishop, Vice President for Institutional Advancement, reported that $32.4 million has been raised toward the campaign goal of $100 million. A donor has offered $100,000 if 2500 new donors can be found by May 12. The chair promised more information on how to make a contribution.
- The Executive Council has recommended that Marcus Kondkar serve as the Ombuds Officer. Georgia Gresham moved to approve his appointment, Glenn Hymel seconded, and the vote in favor was unanimous. The President must now execute this appointment.
- In anticipation of elections to be held in May, an email was sent to deans indicating the senators whose terms are expiring. New senators will be invited to the May meeting, at which elections for university committees will be held and a new executive committee elected.
- The chair noted that there is conflict for the May Senate meeting: the Commencement Mass for College of Law is set for 4:30. After some discussion, it was moved and seconded that the Senate meet at 1:45 p.m. on May 9 to avoid the conflict. The motion passed.

PROVOST’S REPORT
Dr. Manganaro reported on the following matters:
An open forum on the Student Success Summit was held on April 11. The discussion was video streamed and the power-point presentations made available on the Academic Affairs website. The provost reviewed for the Senate the charge to each work group, some of the proposed action plans, and the timeline. He noted that there have been 34 recommendations from the eight work groups. Some of the work will be done over the summer to be implemented in the fall.
The provost thanked everyone for their participation in the President’s Open House. He then noted that first-year enrollment for the fall remains few percentage points below last year, though retention rates seem slightly ahead. The numbers will be clearer as we approach the deposit deadline, May 1st. Enrollment Management is working to bring down the discount rate and is working with a financial aid consultant to determine the right numbers. He also noted that finalists in the search for the financial aid director will soon be on campus.

The University Budget Committee met for the final time for this year and closed a $2 million budget shortfall for 2013-14. The retirement incentive program in the College of Law has yielded some positive results. The Provost then explained that his office is undergoing some restructuring, whose details will be provided at the May meeting of the Senate. In brief, the new common curriculum director and the graduate council will report directly to the provost, while Vice Provost Melanie McKay will supervise most faculty areas and Vice Provost Thom Spence will manage accreditation and student success.

COMMITTEE REPORTS

Elections Committee
The committee met and has received responses from most committee representatives whose terms are expiring. The senators were encouraged to provide additional nominations.

Other Reports
The Chair asked senators who serve on university committees to provide brief end-of-the-year reports for the May meeting.

UNFINISHED BUSINESS

Graduate Fellowship Committee Ch. 17.5
Alice Clark reported that the functions of this committee have been made unnecessary by the establishment of a graduate fellowship director/coordinator. The proposal was moved and seconded; approval was unanimous.

Changes to University Conciliation Committee Ch. 16.1
Alice Clark reviewed the changes. Basically, no one serving on the University Rank and Tenure Committee can also serve on the UCC (since their duties may overlap). The changes now specify that members be tenured and that department chairs may not serve on the UCC. While members of the college rank and tenure committees are excluded from service on the UCC, since the RTC of the College of Law is a committee of the whole, an exception was made for that college. Susan Brower then amended the motion to include the Library for a similar exception. Isabel Medina seconded. Brian Barnes pointed out that the Law Library has the same situation. Isabel Medina clarified that Law Library faculty were included in the College of Law exception. The motion as amended passed unanimously.

Revised Paid Faculty Medical Leave Policy [Approved 12 April 2012]
The chair reviewed the motion as amended by the Executive Council as follows:

Ordinary faculty members, without regard to length of service, may apply for up to six months of paid medical leave to care for their own serious or chronic health condition or, for that of an immediate family member, for up to three months.

Full-time extraordinary faculty members with at least one year of service with the University may apply for up to three months of paid medical leave for their own or an immediate family member's serious or chronic medical condition during the term of their contract.

Georgia Gresham clarified that extraordinary faculty with more than a year’s service are also included. Marcus Kondkar noted that the former provost Ed Kvet was clear that there were financial reasons for not including
immediate family in this proposal. Provost Manganaro confirmed that point and noted that no other Jesuit universities include family members in this benefit. Mitchel Crusto argued that we should include immediate family despite financial restraints. Hillary Eklund noted that if the administration has final discretion, the differentials seem moot. Georgia Gresham responded that such distinctions are important. Teri Gallaway asked about the application procedure and noted again that the proposal lacks much actual force. Brian Barnes moved to vote on the two revisions, for ordinary and extraordinary faculty, separately. The motion was seconded, and after further discussion, the amended first paragraph was approved with three abstentions. The amendments to the second paragraph were then approved, with two opposed and three abstentions.

Barbara Ewell then delegated the chair to Alice Clark.

NEW BUSINESS

Motion to define financial exigency (Senator Isabel Medina)
After the presentation of the motion, the provost clarified that the UBC has not been considering financial exigency. It was explained that the abrogation of faculty contracts require a declaration of financial exigency or the permission of the Faculty Senate. After the motion was seconded by Connie Rodriguez, discussion continued. The provost urged senators to familiarize themselves with the details of this motion and suggested that “in cooperation with” the provost and president be added to the proposal. Gwen George recommended that further discussion be deferred to the May meeting and encouraged new senators to review the matter. Discussion was deferred to the May meeting.

Motion to study administrative structures (Senator Isabel Medina)
Isabel Medina reviewed the purpose of the motion as reviewing the university’s administrative structures and making appropriate recommendations. Teri Gallaway asked if the proposal specifies a group to work on this study. Isabel Medina responded that those details would be developed with the provost and president. She added that issues of staffing in higher education are prominent these days and it would be reasonable to address them directly at Loyola. Mitchel Crusto noted that such a study may reveal that we are exactly where we need to be; he asked if we are already doing such an evaluation. The Provost replied that such assessments, such as the instructional efficiency study, are underway, and noted his concern about how such a study would institutionalize itself. Len Trevino asked how we might compare with peer institutions. Further discussion was then deferred to the May meeting.

ADJOURNMENT

The Senate was adjourned at 5 p.m.

Attachments:
Minutes: 14 March 2013
Faculty Medical Leave Policy Revised
Graduate Fellowships Committee Deletion 17.5
University Conciliation Committee Protocols 16.20
Motions from Senator Medina: 1) To define financial exigency; 2) To assess administrative structures, including data on staff-faculty ratios