University Senate  
Loyola University New Orleans  
Multimedia I, Monroe Library  
September 13, 2012  

Names in italics represent senators present

Art and Design  
Nancy Bernardo (2013)  
Carol Leake (2014)  

Biology  
E. L. Beard (2013)  
[vacancy]  

Business  
Karen Arnold (2013)  
Walter Block (2014)  
Chris Screen (2014)  
Len Trevino (2013)  
Frankie Weinberg (2014)  
Stuart Wood (2014)  

Chemistry  
Bill Walkenhorst (2014)  
Jai Shanata (2014)  

Counseling  
[vacancy]  

Criminal Justice 7 (1)  
David Khey (2013)  

English  
Kate Adams (2014)  
Barbara Ewell (2014)  
Chris Schaberg (2013)  
Mark Yakich (2014)  

History  
Maurice Brungardt (2013)  
Robert Gerlich (2012)  
Behrooz Moazami  
[vacancy]  

Institute for Ministry  
Kathleen O’Gorman (2013)  

Languages and Cultures  
Blanca Anderson (2014)  
Nathan Henne (2014)  
Cassandra Mabe (2013)  

Law  
Lawrence Moore, S.J. (2014)  
Mitchell Crusto (2014)  
Isabel Medina (2014)  
Craig Senn (2014)  
Keith Vetter (2014)  
Bill Neilson (2014)  

Law Library  
Brian Barnes (2014) – proxy to Lawrence Moore  

Mass Communication  
Cathy Rogers (2012)  
David Zemmels (2013)  

Mathematical Sciences  
Ana-Maria Matei (2013)  
Ralph Tucci (2013)  

Monroe Library  
Susan Brower (2013)  
Teri Gallaway (2014)  

Music  
Alice Clark (2013)  
Meg Frazier (2014)  
James MacKay (2013)  
John Murphy (2014)  

Music Industry  
John Snyder (2014)  

Nursing  
Kim Brannagan (2014)  
Cindy Collins (2014)  
Gwen George (2013)  

Philosophy  
Jon Altschul (2014)  
Robert Brice (2014)  
Jonathan Peterson (2013) [alt. for Berendzen]  

Physics  
Martin McHugh (2013)  

Political Science 9 (2)  
Phil Dynia (2013)  
[vacancy]  

Psychology  
Glenn Hymel (2013) [alt. for Zucker]-proxy to Erin Dupuis  
Erin Dupuis (2014)  

Religious Studies  
Bob Gnuse (2013)  
Denis Janz (2013)  

Sociology  
Marcus Kondkar (2013)  

Theatre Arts and Dance  
Geoffrey Hall (2014)  

Guests:  
Marc Manganaro, Provost  
Elizabeth Kordahl, Exec. As
CALL TO ORDER
The meeting was called to order by the chair at 3:33 p.m.

INVOCATION
Dr. Kathleen O’Gorman offered an invocation.

APPROVAL OF MINUTES
The minutes from the May 10, 2012 meeting were unanimously approved.

GUESTS
Two new administrators were introduced:
Dr. Michael Olson, Dean, University Libraries (unable to attend)
Dr. Maria Calzada, Interim Dean, College of Humanities and Natural Sciences.

In the absence of Karen Rosenbecker, Phil Dynia agreed to serve as parliamentarian.

Tommy Screen, Director of Government Relations, gave an informational presentation on Loyola’s Guidelines for Political Campaign-Related Activities. Mr. Screen developed the document over the summer with the assistance of a faculty committee formed by the Senate Executive Council (John Clark, Lloyd Drury, Phil Dynia, and Kathleen Fitzgerald). Created to help insure that political functions at the university do not violate our tax status as a non-profit institution, the policy has been approved by the President, Provost and the Vice President for Student Affairs. It will be posted on the web site. It was suggested by a senate member (Mitch Crusto) that a university wide email be sent out with a link to the policy. Mr. Screen will also give the presentation to the Administrative Senate.

REPORT FROM CHAIR
Dr. Ewell gave the following Chair’s Report:

- Bill Bishop, Vice President for Institutional Advancement, will address the Senate in November and President Wildes, will join us in December.
- The Senate is a place to share information. The Chair asked senators to share the information acquired in the meetings with their colleagues and also to bring issues of concern to the Senate or to the Executive Committee of the Senate.
- The Executive committee appointed Marcus Kondkar to serve on the University Campaign Council. The charge to the committee is to guide the current capital campaign.
- As required by the Senate Bylaws, copies of the Bylaws were distributed to Senators along with a list of Senate representatives on university committees.
- Printed copies of the Faculty Handbook are available in each dean’s office and can be downloaded from the web site.
- A proposal for a faculty ombudsman was drafted by a faculty committee chaired by Roger White, with Joe Berendzen, Maria Calzada and Isabel Medina. The proposal is being reviewed by Ms. Gita Bolt, University Office of General Counsel.
The following information was reported from the May 18, 2012 meeting of the Board of Trustees:

1. The Harassment and Discrimination policy was approved. A Retaliation policy is being written and will be incorporated into the harassment policy. The policy to ensure fair employment practices among university vendors was also approved.

2. The President was authorized to purchase the remainder of the Dominican property on Broadway.

3. The current strategic plan is in its fifth year and work will begin soon to create a new one. The President indicated his concern about tuition and rising costs in higher education and announced his appointment of a work group on Pricing and Tuition, consisting of Sal Liberto (Vice President for Enrollment Management), Cissy Petty (Vice President for Student Affairs), Jay Calamia (Vice President for Finance), and Marc Manganaro (Provost and Vice President for Academic Affairs). The work group will review such matters as Loyola’s large discount rate and need-based and merit-based scholarships. Dr. Ewell noted that this work group signals several critical issues, including the identity of our student body and our mission. We will need to consider our current student profile, the large number of first generation students, and ultimately our identity as a University and what we want to be. Mitch Crusto (Law) suggested that someone from the Office of Enrollment Management be invited to the Senate to provide an update on enrollment numbers and retention.

4. The SACS report is complete and was submitted in March. It was judged to be exceptionally complete, eliciting only a single minor question from SACS. Kathleen O’Gorman suggested that the Senate prepare a formal thank you to Dr. Voigt and the team that worked with her on the SACS report. The executive committee will bring a motion of appreciation to the next meeting.

5. The Intercollegiate Athletics Consulting Group submitted its report on our options for intercollegiate sports in May, focusing on which athletic conference is appropriate for Loyola. A Steering Committee is discussing the issue and President Wildes will make a decision in January.

6. The Center for Community Engagement has been established by the Office of Mission and Ministry (Ted Dziak, S.J.). The office will coordinate service and outreach activities. An Ignatian Faculty Fellowship opportunity is also being developed by John Sebastian to allow as many as eight faculty members to study Ignatian pedagogy next spring.

7. Melanie McKay (Associate Vice President for Academic Affairs) reported on the Instructional Efficiency audit. She has been charged with creating a centralized way to report faculty teaching loads and course releases each semester, with the goal of insuring equity in work loads across the campus. Information Technology has developed a system in SIS.

Dr. Ewell then enumerated the various issues and proposals that remain before the Senate:

- Advising proposal – The motion to approve shifting advising from service to teaching responsibilities was deferred last May to the October meeting. The Executive Committee will work on a format to focus the discussion.

- Extraordinary faculty policy – The committee, chaired by Robert Bell, should have its report ready this fall.

- Short term medical leave policy was approved by the senate, reviewed by the Provost, and is being reviewed by University Counsel.

- The salary equity proposal, approved last year, will go into effect this October, when the Senate will get the CUPA data that will assist deans in determining appropriate salary increases.

- Merit Professorship proposal was referred back to the Faculty Handbook Revision Committee.

- Proposals for a new Teacher Certification program, along with the Computer Science minor, are currently being prepared for the University Curriculum Committee.
In order to streamline the flow of information in the Senate, the Chair asked all Senators who sit on other committees to prepare a one paragraph report and submit it to the Senate Secretary, Gwen George, at least one week prior to each Senate meeting.

**COMMITTEE REPORTS**

Honor Code Teri Gallaway reported that the proposal to create an honor code is still being reviewed. Loyola currently has a student code of conduct but not a policy to deal with academic violations and plagiarism. Previously each college dealt with issues on their own. The joint committee consisted of two representatives each from the Senate (Teri Gallaway and Bob Gnuse) and from SCAP (Robert Verchick and Peter Burns). The committee decided also to include representatives from Student Affairs (Robbie Reed and Roberta Kaskel), two associate deans (Judith Hunt and Phil Frady), two undergraduates and a graduate student. It was noted that the College of Law currently has an honor code and will be the model for this one.

**PROVOST’S REPORT**

After noting his pleasure at being at Loyola and in the University Senate, Dr. Manganaro reported on the university’s responses to Hurricane Isaac. He explained that Steven Murphy, the new head of emergency management, did an outstanding job. However, there were several important improvements that could be made, specifically, that communication through emails, voice mail, and text messages needs to be more frequent, especially to parents; that the academic affairs emergency preparedness document needs to be revisited; that the university needs to be prepared for long power outages. The provost also noted that there are issues of security on campus when the buildings are closed. The Emergency Management Team (EMT) is now working to have a core presence on campus during future storms and generally to address the challenges presented by Hurricane Isaac.

The Provost reiterated the outstanding success of the SACS Accreditation and complimented the team for their hard work on the report.

Monroe hall update – The Provost explained that the President will be making a decision soon on how to proceed with the addition to Monroe. Then the Steering Committee will meet to work out the final details, with some announcement to the university community.

Enrollment – The projected enrollment for the fall was 900 and we had 880 new students. Retention is down to 74% for students going from their first to second year. These numbers indicate a shortfall in the budget that needs to be addressed, hopefully in the provost’s general budget. The provost noted again that Loyola has a high discount rate, ranking sixth or seventh among the 28 AJCU schools. He will work with Student Affairs, Academic Affairs, and Enrollment Management in the President’s working group to focus on how to address financial aid, retention rates and the ways to move forward. He will be consulting with the senate for feedback.

Strategic plan – Having completed the fourth or fifth year of our current strategic plan, the Strategic Planning Committee will begin meeting soon to work on the new strategic plan. Many senate members will be involved in the process.

Dr. Manganaro noted his intention to work closely with deans to promote research among faculty and research between faculty and students; he continues to look for new ways to create synergies between disciplines.
He commented that he has met with the Faculty Handbook Revision Committee and they are moving forward with completing the proposal for merit professorships as well as several committee protocols.

It was asked how the construction in all the residence halls affects the large number of incoming students. Are we meeting the demands for housing? The Provost responded that there is pressure: because Cabra Hall is off line this year, some dorms are putting three students to a room instead of two. Moreover, Loyola has a policy that freshmen and sophomores living outside a 30-40 mile radius of the campus are required to live in the dorms.

Senator, Kate Adams complimented the Provost for not taking away the fall break from the students. The Provost noted that there were many factors in making the decision, and one of most important was the morale of the students.

Senator, David Khey inquired about whether students are regularly notified about pending tuition increases. The Provost promised to inquire.

**NEW BUSINESS** - None

**ADJOURNMENT**
With the business of the day completed, the Senate was adjourned at 4:50 p.m.

**Attachments:**
Minutes: May 10, 2012
Guidelines for Political Campaign-Related Activities
Senate By-Laws [Faculty Handbook, Ch. 13]
University Senate Committee Representatives [2012-13]
University Senate Members [2012-2013]