ATTENDANCE SHEET (Names in italics represent senators present)

Art and Design
Nancy Bernardo (2013) – proxy to Bill Kitchens
Bill Kitchens [alt. Carol Leake (2014)] 13S

Biology
Rosalie Anderson (2014)
E. L. Beard (2013)

Business
Karen Arnold (2013)
Walter Block (2014)
Chris Screen (2014)
Len Trevino (2013)
Frankie Weinberg (2014)
Stuart Wood (2014)

Chemistry
Jai Shanata (2014)
Bill Walkenhorst (2014)

Counseling
Thomas Foster (2014)

Criminal Justice
David Khey (2013) – proxy to Thomas Foster

English
Hillary Eklund (2014)
Barbara Ewell (2014)
Chris Schaberg (2013)
Mark Yakich (2014)

History
Maurice Brungardt (2013)
Robert Gerlich (2014) [Sabbatical 12/13]
Behroz Moazami (2014)

Institute for Ministry
Kathleen O’Gorman (2013)

Languages and Cultures
Connie Rodriguez [alt. for B. Anderson (2014)] 13S
Karen Rosenbecker [alt. for Nathan Henne (2014)] 13S

Law
Lawrence Moore, S.J. (2014)
Mitchell Crusto (2014)
Isabel Medina (2014)
Bill Neilson (2014)
Craig Senn (2014)
Keith Vetter (2014)

Law Library
Brian Barnes (2014)

Mass Communication
Cathy Rogers (2013)
Bob Thomas [alt for David Zemmels (2014)] 13S

Mathematical Sciences
Ana-Maria Matei (2013)
Ralph Tucci (2013)

Monroe Library
Susan Brower (2013)
Teri Gallaway (2014)

Music
Alice Clark (2013)
Meg Frazier (2014)
James MacKay (2013)
John Murphy (2014)

Music Industry
Sandy Hinderlie [alt. for John Snyder (2014)] 13S

Nursing
Kim Brannagan (2014) – proxy to Gwen George
Cindy Collins (2014)
Gwen George (2013)

Philosophy
Robert Brice (2014)
Francis Coolidge [alt. for Jon Altschul (2014)] 13S
Jonathan Peterson (2013) [alt. for J. Berendzen] 13S

Physics
Martin McHugh [alt. for Patrick Garrity (2013)] 13S

Political Science
Phil Dynia (2013)

Psychology
Erin Dupuis (2014)
Glenn Hymel (2013) [alt. for Evan Zucker] 13S

Religious Studies
Bob Gnuse (2013)
Denis Janz (2013)

Sociology
Marcus Kondkar (2013)

Theatre Arts and Dance
Georgia Gresham [alt. for Geoffrey Hall (2014)] 13S

Guests:
Marc Manganaro, Provost
Elizabeth Kordahl, Exec. Asst.
CALL TO ORDER
The meeting was called to order at 3:35 p.m.

INVOCATION
Alice Clark offered an invocation.

APPROVAL OF MINUTES
The minutes from the January 17, 2013 meeting were unanimously approved.

REPORT FROM CHAIR
Housekeeping reminders: If a name tag is needed please notify Dianna Whitfield or Gwen George. Senators are allowed to have one proxy per senator. The by-laws state that if a senator is absent for three meetings without a proxy, the senator must be replaced.

Dr. Ewell gave the following Chair’s Report:
- The conflict between the University Faculty Handbook and Human Resource Manual, section 5-2, has been resolved.
- The Emergency Management Team has been working to revise the protocols, after the experience of Hurricane Isaac, covering such matters as leaving and returning to campus when the university is under suspension or an evacuation is in place, and managing classes. Melanie McKay and Steven Murphy will begin communicating the new information. Dr. Manganaro added that the Academic Affairs Emergency Plan has to be consistent with the overall university plan.
- Student Success Task Force, formerly the Student Retention and Success Task Force will work to produce both short-term strategies to improve retention and recruitment for the fall semester as well as long-term strategies. This task force will eventually become a standing committee; Volunteer members were thanked for their service.
- Dr. Maria Calzada has been selected as the Dean of the College of Humanities and Natural Sciences.
- Lydia Voigt, Senior Vice-Provost, will return to the faculty. Thom Spence will assume some of her duties in the Provost’s office.
- Senate Standing Committee on Elections –A proposal is on the agenda to amend the membership of the committee from three to five including the Chair as ex officio. These By-laws changes must be finalized by the March meeting to begin the process of electing a new executive committee and senate representation on university committees.
- Chair of the Board of Trustees, Kevin Poorman, will attend the March meeting.

ANNOUNCEMENTS
- Senator Connie Rodriguez announced an archeological program in Crete with opportunities for students this summer.
- Senator Ralph Tucci announced the approval of a Computer Science Minor. It will be offered in the fall 2013 semester.
- Senator John Murphy, as chair of a search committee to replace Jack McCracken, announced recitals by the finalists on March 7, 14, and 21 at 12:30 in Roussel Hall. All faculty and staff are invited to attend.
COMMITTEE REPORTS

Academic & Student Affairs Committee – Report distributed with minutes.

Honors Code: Terri Gallaway reviewed the most recent changes to the Honor Code policy. Other members of the Academic Integrity Council are Kendra Reed, Mary McCay, representatives from Student Records and Student Affairs, and one undergraduate from each college. She clarified that the policy applies only to undergraduates and that if a student commits plagiarism or cheats the faculty member must report the case and that the Associate Dean will determine what the sanction will be. Several senators objected to this change in requiring the faculty to report plagiarism and allowing the associate deans to determine the penalty. After some discussion, the senate recommended that the sentence, “If a faculty or staff member finds that a student has committed an act of academic dishonesty, he/she must report the case in writing,” be changed to “If a faculty or staff member finds that a student has committed an act of academic dishonesty, he/she should report the case in writing.” The proposed change passed with one opposed and one abstention.

PROVOST’S REPORT

Dr. Manganaro reported on the following matters:
Student Success Summit – After two meetings, key areas of concern have been determined and eight work groups formed to review specific aspects of retention and student success. The summit will reconvene in late March to review preliminary findings and in April, there will be a campus forum to gather community input and to report their initial recommendations.

The Facilities Planning Committee – The committee is considering suggested uses for Veritas Hall and will make recommendations to President Wildes later this semester.

The Monroe Hall Steering Committee is meeting bi-weekly with the architects and the physical plant construction director. Renovations are generally on schedule, with (very noisy) work on the elevator shaft to begin in March.

The Admissions Office continues to meet with Financial Aid Consultants, looking closely at how the classes are shaped and at the discount rate. The number of applications received is slightly higher than last year, while the number of admissions is slightly lower.

The Intellectual Property Rights Committee – The charge to the committee is to consider how to change the policy appropriately, particularly the sections about copyright and patents.

Curriculum initiatives – The Department of Mathematical Sciences will offer the new minor in Computer Science this fall, developed by Dr. Ralph Tucci. A teaching certificate will also be offered in the fall.

Academic chairs, coordinators, directors, and deans will meet on February 22, 2013 to discuss budgets and instructional efficiency.

Budget – The budget for 2012-13 is now closed and will still generate the $100,000 surplus. There was a 20% budget cut this year, with colleges absorbing 10% and Academic Affairs the rest. The University Budget Committee has begun working to refine the 2013-14 budget anticipating similar cuts. The budget will be
presented to the Board of Trustees for approval in December 2013. The provost noted that salary increases associated with promotions as well as sabbatical leaves were protected from the current budget cuts. Senator Karen Rosenbecker asked for more information about Veritas Hall. Provost Manganaro responded that the suggestions included using the first floor as a gathering place for events and receptions, using the upper floors for short term residency for visiting professors and scholars or artists, or for faculty candidates. Senator Berhooz Moazami asked about using the building to generate income. Provost Manganaro responded that all possibilities are being considered.

Senator Mitchel Crusto asked if there are currently budget freezes on new hires. Provost Manganaro responded that there are no faculty hiring freezes, but next year deans may have more discretion about what faculty positions are approved and how to allocate the money.

UNFINISHED BUSINESS

Extraordinary Faculty Proposal – The chair reviewed the revised motion regarding extraordinary faculty, developed by the Senate Executive Council in an effort to address some of the issues raised at the January meeting. She then moved to accept the amendment to the original motion. Gwen George seconded. Senator Kathleen O’Gorman asked for clarification about the reasons for the amendment. Senator Alice Clark explained that specific procedures and practices regarding extraordinary faculty differ significantly across colleges and departments and the motion is an effort to establish some consistency across the university, with more specific details still handled at the college/department level. After additional discussion, the chair called the question. Georgia Gresham seconded. The vote in favor was unanimous and discussion on the amended motion proceeded.

Senator Isabel Medina expressed a number of concerns, noting that the motion seems to support the diminishment of hiring tenure track faculty in favor of extraordinary faculty. In response, the chair urged the senate to eliminate any particularly troubling language or issues and try to create a document that can be agreed on. Senator Robert Brice reaffirmed Senator Medina’s point, suggesting that the motion seems, among other things, to map the extraordinary rankings onto ordinary rankings, and that the hiring of these two groups is very different. Senator Alice Clark moved to delete the final sentence in Section 1: “The norms for these ranks are on the same as the norms for Ordinary Faculty, as described in the Faculty Handbook, Chapter Four”. Georgia Gresham seconded. The motion passed unanimously.

Senator Francis Coolidge mentioned that the original document lists extraordinary faculty as non-teaching and pointed to the language of the section Continuing Appointments, that makes extraordinary faculty eligible for salary increases, travel funds, and other support. … Senator Gwen George informed senators that many of the practices included in the proposal already occur though they are not official policy. Extraordinary faculty are required to perform service not included in their contracts and, as far as she is aware, the procedure for awarding merit increases is not different for extraordinary faculty and ordinary faculty. Senator Alice Clark clarified that the amendment is intended to protect extraordinary faculty who are routinely expected to do more than the norm.

Vice Provost Melanie McKay added that the creation of this document emerged from a committee that included extraordinary faculty, who were concerned about some of the inequities that exist on campus, including, in some colleges, using the salaries of all full-time faculty to calculate raises that were given only to ordinary faculty. She noted her support of the motion to protect Loyola’s excellent extraordinary faculty.

Senator Isabel Medina noted her continuing concern with the revelations of the discussion, including the fact that extraordinary faculty serve on committees—since faculty governance is the provenance of the ordinary faculty and that a shortage of tenured and tenure-track faculty is another issue to be addressed. She also observed that the College of Law does not have a separate faculty handbook to spell out any differences.
Senator Georgia Gresham suggested sending the motion back to the Senate Executive Committee for more editing or creating a sub-committee to review the motion. Senator Alice Clark moved to postpone the discussion until the meeting on March 14, 2013. Kathleen O’Gorman seconded. The vote in favor was unanimous. Senator Marcus Kondkar commended the work of the executive committee.

NEW BUSINESS

Revised Paid Faculty Medical Leave Policy [Approved 12 April 2012] – deferred to next meeting.

Elections Committee Revision: Senate By Laws CH 13.7.C – deferred to next meeting.

Deletion of Graduate Fellowship Committee CH 17.5 – deferred to next meeting.

ADJOURNMENT
The Senate was adjourned at 5:00 p.m.

Attachments:
Minutes: January 17, 2013
Extraordinary Faculty Proposal Revised Motion [ExtraOrdinary Faculty Proposal CH 15 11-12 Revised Motion]
Faculty Medical Leave Policy Revised
Senate Elections Committee CH 13 7.C
Graduate Fellowships Deletion 17.5
Academic & Student Affairs Committee Report
Student Honor Code Report