University Senate Minutes for Thursday, April 10, 2008

**Biological Science**  
*E. L. Beard*  
*Maureen Shuh*

**College of Business**  
*Karen Arnold*  
*Walter Block*  
*Wing Fok*  
*Brett Mathern*  
*Mike Pearson*  
*Mike Sibley*

**Chemistry**  
*Lynn Koplitz*  
*(Maria Calzada, proxy)*

**City College**  
*Barbara Ewell*

**Communications**  
*Anita Day*

**Criminal Justice**  
*Dee Harper*

**English**  
*Kate Adams*  
*Ted Cotton*  
*Marcus Smith*

**History**  
*Robert Gerlich, S. J.*  
*Maurice Brungardt*

**Languages and Cultures**  
*Connie Rodriguez*  
*Bob Dewell*

**College of Law**  
*Stephen Higginson*  
*Patrick Hugg*  
*Jim Klebba*  
*Blaine LeCesne*  
*Lawrence Moore, S. J.*

**Law Library**  
*Michele Pope*

**Library**  
*Richard Snow*  
*Trish Nugent*

**Mathematics**  
*Maria Calzada*  
*Xuefeng Li*

**Music**  
*Alice Clark*  
*James MacKay*  
*Janna Saslaw*

**Philosophy**  
*Joe Berendzen*  
*Mark Gossiaux*

**Physics**  
*Mickey King*

**Political Science**  
*Conrad Raabe*

**Psychology**  
*Glenn Hymel*  
*Lawrence Lewis*

**Religious Studies**  
*Robert Gnuse*  
*Boyd Blundell*

**Sociology**  
*Marcus Kondkar*

**Theater Arts and Dance**  
*Georgia Gresham*

**Visual Arts**  
*Simeon Hunter*  
*Walter Harris, Provost*  
*Fr. Kevin Wildes, President*
The meeting was called to order at 3:30 PM.

1. Invocation by Fr. Robert Gerlich, S. J.

2. The minutes from the March 13, 2008 meeting were approved.

3. Chair’s Remarks – On the topic of elections, many of those serving have been generous to agree to serve again, but anyone may run for those committees. The greatest lapse so far has been for Chair, Vice-Chair, and all the offices of the Executive Committee. No one has come forward to run for those offices. Think clearly about your time and abilities to take on that office. I said I was only going to be in one year. It would be nice if someone else wants to step forward. It has been a real privilege working with the Executive Committee and with the senate as a whole, and I would like to share that privilege with anyone who would like to do so. Within the week you will get a new list indicating which offices need candidates, and which have had candidates come forward (which will not exclude anyone else from running). The voting will be our main agenda item at the next meeting. I have asked Conrad Raabe to give us an explanation about senate representation. He now has this information nailed down for us. Strictly speaking, with our configuration as it is, we should be following these guidelines. In other words, some departments will lose representation. This would have to be straightened out in the departments before our next meeting. This is what I think would be our normal procedure. However, our normal procedure may not have to hold. Since we began the year following one protocol, if the body decides, we could end the year following the old protocol, and leave the protocol to be adjusted for the next year. This is a matter for the senate to decide today.

4. Reports
   A. Conrad Raabe – Senate Representation.
      The data that this chart was drawn from is institutional research data that is not my own. During the fall, I tried to get the number of faculty at Loyola under control, in terms of numbers by department, division, and so on. This was difficult because no one really knew exactly who was ordinary, extraordinary, and so on. The Office of Institutional Research, headed by George Capowich, put together the official ordinary faculty count for staff purposes this spring, based upon the ordinary faculty here in December, 2007. I looked over this data, compared to last year, and there wasn’t much difference. You never get one for one representation. Based upon the best data and the formula in the Handbook, these are the representatives for each division and department. Is it perfect? No. Will it work? Yes. Is it a reference to the faculty? Yes. Is it a one for one reference? No. Is it 95%? No. How close do you want to be, and how much effort do you want to put into it? The other reason we did it this way was because of the contract anomaly this year. Our contracts were supposed to be out by now. The number of signed contracts is an indicator of who will be here in August. We usually have this by May 1, but that is not the case this year.
Maurice Brungardt asked if the tenor of Dr. Raabe’s argument was that we should adopt this as presented. Dr. Raabe replied that he brings it to the group to dispose of as it wishes. Richard Snow inquired whether the Dean of Libraries was included in the faculty count for the library. Dr. Raabe replied, no, unless she has an ordinary faculty status. In response to Dr. Snow’s question about the law library not appearing in the list, Dr. Raabe replied that the Law Library is all extraordinary faculty, which he confirmed with the Law Dean’s office. Marcus Kondkar wanted to know if there was any plan to give representation to full-time extraordinary faculty. Dr. Raabe replied no, because it was not specified in the Handbook. Barbara Ewell pointed out that Michele Pope has been the representative of the Law Library, so we should look into this further. Provost Harris agreed that they do have ordinary status, as did Jim Klebba and Michele Pope. Dr. Raabe replied that the Law School Dean’s office needs to clarify that, as well as Dr. Capowich’s office. [Note: subsequently it was determined that the Law Library does have one representative, based on eight full-time ordinary faculty.] Dr. Kondkar stated that we can at least approve of the 1 to 6 concept. Dr. Raabe replied that the concept is cast in stone in the Handbook. What we need to approve is that this is the representation for elections within each department for next month’s meeting. Fr. Gerlich wanted to clarify that we are using these results for only one meeting, the next one, and it will be recalculated in the fall. Dr. Raabe claimed that it won’t make much difference if a department gains one faculty member, given the formula in the Handbook.

Fr. Gerlich then stated that the question is the sense of the senate to accept this report, making it the standard to use for this election. Then any new hires would be plugged into this formula in the fall and representation adjusted accordingly. A motion was made to accept the report, with a request for clarification of the Law Library faculty status. The motion passed with no opposing votes and four abstentions.

B. Dr. Harris
Fr. Gerlich stated that he was approached at last month’s meeting regarding a misinterpretation of Dr. Harris’ statement regarding the age of retirement: that normal phased retirement happened between age 60 and 70 and then you have the buy-out. Some took that to mean that the buy-out starts at age 70. Dr. Harris clarified that one can elect participation in the phased retirement between age 60 and 70, but he did not mean that the buy-out only occurs after that age. For example, it can happen at age 59 if one is approved to do so. Just remember that there are some distinctions between the two plans. If you select the buy-out you relinquish tenure immediately, while with the phased retirement you retain tenure until you complete the phased retirement program. Dr. Brungardt asked if there was a monetary difference between the two. Dr. Harris replied, yes. For the buy-out one gets 1.5 times salary payable over three years. For the phased retirement there is actually a monetary advantage because one gets the full salary for the first year, including part of a year as sabbatical, and 50% salary for the next two years. Dr. Raabe asked whether emeritus status is considered when negotiating for this.
Dr. Harris replied that he didn’t think anyone who took a buy-out has gotten emeritus status, because emeritus status is based upon retirement, and the phased retirement [not the buy-out] is a retirement program.

On the issue of contracts, Dr. Harris stated at the last meeting that the President would know in May what the likely size of the increase will be. The Council of Deans had agreed to hold contracts until we knew what the size of the raise would be. We will know in early May what the enrollment will be for next year. Contracts will be issued by the end of May. Fr. Gerlich pointed out that extraordinary or part-time faculty are planning on this but have no guarantee that this is going to happen. Is there a way that these people can be notified of the Deans’ intention to give them a contract? Dr. Harris replied that the Deans could do that, in good faith. Alice Clark asked that since contracts come from the Provost’s Office, could there be something in writing from your office to extraordinary and untenured faculty that says it is our intention [of employing them]? Dr. Harris said, sure, they could do that. Dr. Raabe called for a motion to that effect, but Fr. Gerlich said that the statement appearing in the minutes of this meeting would be all that was needed. We don’t need a motion stating that they will carry out what they’ve already stated they will carry out.

C. Maria Calzada - AAUP
I think you have copies of a letter that the Loyola AAUP Chapter sent Fr. Wildes on March 31. It will be part of the minutes (attached). This will also serve as a reply to the senate, which asked what can be done about the censure. The letter lists the three steps that need to take place in order to remove the censure. Fr. Gerlich asked Fr. Wildes if he wanted to comment. Fr. Wildes said he was limited by the litigation in what he could say, but he is doing everything he can within that framework.

D. Maria Calzada – SCAP
Dr. Calzada’s report is attached. She mentioned the two proposals for representation on SCAP (the “Raabe” and “Horne” proposals). Dr. Raabe added that SCAP will discuss this and send it to the Handbook Committee, which will then send it to the senate, because it proposes a revision to the Handbook. Fr. Gerlich praised Dr. Calzada’s faithful reporting of SCAP’s activities.

E. Lori Zawistowski – Admissions
Ms. Zawistowski mentioned the positive feedback about the President’s Open House. Then she related statistics on deposits. The Open House had a positive effect. We are ahead as compared to last year (205 to 105). We are also ahead of last year in overall applicants and students admitted, and we have an increase in transfer applicants. We have increased applicants by department as well. She has those figures if we are interested. Joe Berendzen noted that last year at this time the numbers were up from the previous year but that didn’t really pan out in increased numbers of students. Ms. Zawistowski replied that our yield went down last year a little bit. There are various factors. This year they are sticking to
timelines carefully. Each piece of the puzzle has to be examined. Fr. Gerlich asked about numbers of students applying to leave the university, but Ms. Zawistowski didn’t have that information. Fr. Gerlich thanked her for her efforts.


5. New Business
Connie Rodriguez announced an archeology lecture on April 21, and on All Saints Day (Nov. 1) the Aquila Theater Company will perform Homer’s Iliad, Book 1, based on a translation by a Loyola alumnus.

The meeting was adjourned.