University Senate
Loyola University New Orleans
Multimedia I, Monroe Library
October 11, 2012

ATTENDANCE SHEET (Names in italics represent senators present)

Art and Design
   Nancy Bernardo (2013)
   Carol Leake (2014)

Biology
   Rosalie Anderson (2014)
   E. L. Beard (2013)

Business
   Karen Arnold (2013)
   Walter Block (2014)
   Chris Screen (2014)
   Len Trevino (2013)
   Frankie Weinberg (2014)
   Stuart Wood (2014)

Chemistry
   Bill Walkenhorst (2014)
   Jai Shanata (2014)

Counseling
   Thomas Foster (2014)

Criminal Justice
   David Khey (2013)

English
   Kate Adams (2014)
   Barbara Ewell (2014)
   Chris Schaberg (2013)
   Mark Yakich (2014)

History
   Maurice Brungardt (2013)
   Robert Gerlich (2012) [on sabbatical 12/13]
   Behrooz Moazami

Institute for Ministry
   Kathleen O’Gorman (2013)

Languages and Cultures
   Blanca Anderson (2014)
   Nathan Henne (2014)
   Cassandra Mabe (2013)

Law
   Lawrence Moore, S.J. (2014)
   Mitchell Crusto (2014)
   Isabel Medina (2014)
   Craig Senn (2014)
   Keith Vetter (2014)
   Bill Neilson (2014)

Law Library
   Brian Barnes (2014)

Mass Communication
   Cathy Rogers (2013)
   David Zemmels (2014)

Mathematical Sciences
   Ana-Maria Matei (2013)
   Ralph Tucci (2013)

Monroe Library
   Susan Brower (2013)
   Teri Gallaway (2014)

Music
   Alice Clark (2013)
   Meg Frazier (2014)
   James MacKay (2013)
   John Murphy (2014)

Music Industry
   John Snyder (2014) – proxy to Alice Clark

Nursing
   Kim Brannagan (2014)
   Cindy Collins (2014)
   Gwen George (2013)

Philosophy
   Jon Altschul (2014)
   Robert Brice (2014)
   Jonathan Peterson (2013) [alt. for Berendzen]

Physics
   Martin McHugh [alt. for Garrity (2013)]

Political Science
   Phil Dynia (2013)

Psychology
   Glenn Hymel (2013) [alt. for Zucker]
   Erin Dupuis (2014)

Religious Studies
   Bob Gnuse (2013)
   Denis Janz (2013) – proxy to Bob Gnuse

Sociology
   Marcus Kondkar (2013)

Theatre Arts and Dance
   Geoffrey Hall (2014)

Guests:
   Marc Manganaro, Provost
   Elizabeth Kordahl, Exec. Asst.

   [Luis Miron and Phil Frady were also present]
CALL TO ORDER
The meeting was called to order by the chair at 3:32 p.m.

INVOCATION
Rev. Larry Moore offered an invocation.

APPROVAL OF MINUTES
The minutes from the September 13, 2012 meeting were unanimously approved as amended.

REPORT FROM CHAIR
Dr. Ewell gave the following Chair’s Report:

- Bill Bishop, Vice President for Institutional Advancement, will join us in November to discuss the Capital Campaign. Also in November Sal Liberto, Vice President for Enrollment Management and Cissy Petty, Vice President for Student Affairs, will discuss retention and enrollment issues. President Wildes will join us in December.
- Noted that in the September minutes the Chair reported that the Merit Professorship proposal was referred back to the Faculty Handbook Revision Committee. In fact it is currently being reviewed by the provost for approval.
- The proposal for a faculty ombudsman is still under review by Ms. Gita Bolt, University Office of General Counsel. A decision will be made on whether there will be one ombudsman to represent the entire university or two ombudsmen, one as a faculty representative and one as a staff representative.
- President Wildes has established a working group on tuition. Dr. John Sebastian has agreed to be the University Senate representative.
- Dr. Roger White is working with Human Resources to review the language in some of the policies in the Human Resources manual to make sure it is congruent with what is outlined in the faculty handbook.
- The Provost has established a committee that will review the emergency planning process. The committee will consist of Bret Jacobs, Maria Calzada, Melanie McKay, Cissy Petty, Roger White, and Barbara Ewell.

At the September 2012 meeting of the Board of Trustees a presentation was given by Mr. Ted Long from the Association of Governing Boards. He spoke about the roles and responsibilities of board of trustee members.

GUEST
Dr. Michael Olson, Dean, University Libraries was introduced. After noting his pleasure of being at Loyola, Dr. Olson announced that he is looking forward to working with the faculty and students. If he can be of assistance to anyone he can be reached atolson@loyno.edu.

PRESENTATIONS
Jay Calamia, Vice President for Finance and Administration, gave a presentation on the financial status of the university: where we were in 2011-12 and where are currently in 2012-13. He reviewed the Finance and Administration report that was presented to the Board of Trustees at the September meeting. The report included a letter that President Wildes wrote to the members of the Finance Committee and copies of three
newspaper articles about enrollment decline and retention issues faced by many colleges and universities. Eighteen Jesuit colleges and universities have also experienced a decline in enrollment from the previous year. Mr. Calamia noted that Loyola might see some additional savings this academic year through reduced utilities and summer revenue. He reiterated that budget reductions will happen within the operating lines, and salaries will not be affected. However, as a safeguard to the university, any vacated staff positions cannot be replaced without an approval from Fr. Wildes.

Moving forward in 2013-14 the budget models will take a very modest approach in the projections in hopes to eliminate a tuition shortfall in undergraduate and graduate programs. Senator Rosalie Anderson expressed concerns about the current appearance of the campus (as a result of ongoing construction) having an effect on the decline in enrollment and retention. It was acknowledged that this could be a small contributing factor, but the main reason for the decline in retention was either academic or financial.

Bret Jacobs, Vice President for Information Technology and Chief Information Officer, gave a presentation on the renovations to Monroe Hall. President Wildes announced his decision to add and complete the sixth floor of Monroe Hall, but not a seventh. Budget cuts had to be made because the bid came in 16% higher than anticipated. The 5th floor and half of the 4th floor will be vacated by December 2012. Modular trailers will be built in the Mercy parking lot in November to house some of the departments. The arts and theatre departments who are currently located on the Broadway campus will move to the 5th floor when the work is complete in December 2013. The next phase will consist of vacating the south portion of the 4th floor and the entire 3rd floor, to be completed in August 2014. Nunemaker Auditorium will be off-line during work on the upper floors and its renovation will now require a separate fundraising campaign. In May 2014 the second floor will be vacated and the east side of the first floor, to be completed in August 2014. From December 2014 to July 2015 the second half of the first floor will be renovated. The 6th floor is expected to be online in spring of 2014. The 6th floor will include a 95-seat lecture hall, 46-seat classroom, a seminar room, and two common curriculum rooms. The entire Monroe project is expected to be complete in spring of 2015.

Kathleen O’Gorman inquired about the overall goal of the renovation. Is it to create more learning space, to better utilize the space we have, or beautification, and what is the plan for external changes? Mr. Jacobs responded that it will provide excellent teaching spaces, will more appropriately size the class rooms and the exterior will definitely look better. Jon Altschul inquired about the fact that since the budget was decreased, was it still a necessity to cut down the oak tree on Calhoun Street? Because there were no changes to the outline of the building nothing would have prevented the tree from coming down. The oak is currently in Albany, LA being dried out, and some of the wood will be incorporated into the building.

COMMITTEE REPORTS

Honor Code – Teri Gallaway reported that the committee is preparing a proposal that will be sent to the Handbook Revision Committee requesting that an Academic Integrity Council Standing Committee be formed. Salary Equity Committee – Ralph Tucci reported that the committee discussed the formula endorsed by the senate and it will be submitted to the Budget Committee. The Salary Equity committee was formed to help institutionalize a process to address inequities. Isabelle Medina requested that the senate receive a full report at the next meeting.

Extraordinary Faculty – Gwen George reported that the sub-committee on extraordinary faculty had a difficult time coming to a consensus. Two committee members will meet with Provost Manganero to review and discuss the current proposal.

Other reports – None.
PROVOST’S REPORT
Dr. Manganero thanked everyone for their patience in the renovation of Monroe Hall. We have been able to stay within the timeline and renovations will not be delayed. Dr. Manganaro noted that despite the disruption of construction, as departments are returned to renovated floors, students will be able to see the progress as it is being made.

The Provost complimented Mr. Calamia for his work on the budget, including the new five-year budget projections. Loyola is a tuition driven school and a shortfall of thirty students has a huge impact along with a 3% drop in retention (traditionally defined as a loss from first to second year) from 77% to 74% with similar losses in later years as well. The endowment shortfall and over expenditure in financial aid were also contributing factors. To help offset the shortfall there will be budget cuts in operating funds across campus for approximately 23%. Deans are being asked to make a 10% reduction in their overall operating budgets, while Academic Affairs as a whole will absorb the majority of the cuts. There will be no budget cuts in salary.

President Wildes has asked Provost Manganero, Cissy Petty, and Sal Liberto, to work with others across campus on the retention issues, which have many elements, including the current national economy. We need to ensure the success of our students especially the first year students. The academic success of our programs will be reviewed and the residency requirement will be assessed. It was noted that the faculty participation rate for early warning was greatly improved, and for first year experience faculty, the rate was 100%.

President Wildes has also established a working group to review the tuition. Are the yearly increases adversely affecting affordability? We also need to review how we are modeling entering classes and financial aid structures. As for many institutions, our financial aid model may be untenable, especially with our very high discount rate compared to peer universities. While the US News and World Report ranked Loyola in the top five schools in our region for graduates with the least amount of debt, we are still charging a very high tuition, compared to local competitors like LSU, UNO, and Delgado.

In response to a question at the last meeting about how students are notified of tuition increases, Dr. Manganero responded that each summer the office of student finance mails information to returning students and new admits that includes a brochure with all the cost for the new academic year and pamphlets on the different payment options.

Mitchel Crusto asked if there has been discussion about students’ entering credentials relative to enrollment numbers and suggesting that we might need to cease chasing the US News & World Report numbers in order to fill the classes. Provost Manganero responded that the demand for Loyola has increased dramatically over the years and enrollment has grown. Additionally our profile has not suffered. Retention has decreased but our profile has increased.

Teri Galloway asked if we will see any opportunities for funding academic initiatives that impact retention. Provost Manganero responded that is one of the things that will be reviewed by the UBC and a decision will be made about strategic initiatives and which ones we can and should fund. Retention is at the top of the list. Hopefully some best practices will emerge that we can enhance a little at not much cost.

UNFINISHED BUSINESS
Motion on Advising [from a function of Service to a function of Teaching]. At the May meeting the motion was deferred to the October meeting, because of the lack of time for discussion. But the Faculty Handbook Revision Committee now wants to review the motion to resolve some unnoticed problems. With no objection, the motion was deferred indefinitely. It can then return to the agenda as new business.

Resolution of Appreciation (SACS Report). The Executive Committee presented the resolution proposed and introduced at the previous meeting. Dr. Gwen George called the question. The resolution of appreciation was unanimously approved.
NEW BUSINESS
Handbook Revisions – Alice Clark.
Dr. Clark reviewed the four items that are being proposed as revisions to the Faculty Handbook. These are: clarifying planning priorities (1.6); clarifying duties for SCAP (16.14); and correcting references to the Deans’ Council (formerly Administrative Council) (14.1-2). These changes will be discussed and voted on at the November meeting. Susan Brower moved to accept the proposed revisions. David Khey seconded. The motion was unanimously accepted.

Election of representatives
Vendor Policy and Practices Advisory Committee (VPPAC) (3 year terms)
  Faculty Member from the College of Law – Nominee is Larry Moore. Elected unanimously.
  Faculty Members-at-Large (not from Law) two positions. Nominees are Evan Zucker (Psychology) and Artemis Preeshl (Theater Arts and Dance). Evan Zucker was elected.

Conflict of Interest Committee (COI)
  Substitute for Trimiko Melancon (on leave 2012-13) – Nominees are Artemis Preeshl (Theater Arts and Dance), and Glenn Hymel (Psychology). Artemis Preeshl was elected.

Susan Brower requested that electronic copies of Mr. Calamia and Mr. Jacob’s presentations be forwarded to senators so they can share it with faculty in their departments. The Chair agreed to request these materials.

ADJOURNMENT
The Senate was adjourned at 5:01 p.m.

Attachments:
Minutes: September 13, 2012
Resolution of Appreciation
CoI and VPPAC Committee information
Handbook revision pages