Additional Travel Expense Itemization

Priority of Event:

This section is provided as extra listing room for the travel expenses being requested for an event. If you find that you need to utilize this section for an event, please use ONLY THIS SECTION to list all travel expenses for that event. This section is also where Gas may be requested. Be sure to fill out the priority and title of the event so that these expenses can be matched to the event itself. Please reference the use of this section under the initial normal expense section provided earlier in the packet.

Title of Event:

Description of Expense	(Price	- Tax) x	Quantity	x 1/2	= Total
				1/2	0.00
				1/2	0.00
				1/2	0.00
				1/2	0.00
				1/2	0.00
				1/2	0.00
				1/2	0.00
				1/2	0.00
				1/2	0.00
				1/2	0.00
				1/2	0.00
				1/2	0.00
				1/2	0.00
				1/2	0.00
				1/2	0.00
				1/2	0.00
				1/2	0.00
				1/2	0.00
				1/2	0.00
				1/2	0.00
				1/2	0.00
				1/2	0.00
				1/2	0.00
				1/2	0.00
				1/2	0.00
				1/2	0.00
				1/2	0.00
				1/2	0.00
				1/2	0.00
				1/2	0.00
				1/2	0.00
				1/2	0.00
Total Travel Expenses Requested for this Event NOT YET INCLUDING GAS:					$ 0.00

For the use of SGA

Gasoline Expense Itemization (if Applicble):

Description of Drive (from Point A to Point B)	Miles to be Driver	at $0.50/mi	= Total
		$0.50	0.00
		$0.50	0.00
		$0.50	0.00
		$0.50	0.00
Total Gas Expense Request for this Event:			$ 0.00
Total Travel Expenses Requested for this Event INCLUDING GAS:			**$ 0.00**

Remember:

Make further notes in "Cuts and Violations"