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OFFICE OF SERVICE LEARNING **SERVICE LEARNING TIMESHEET**

STUDENT NAME

SERVICE LEARNING COURSE

SERVICE LEARNING AGENCY

DATE	FROM (time)	TO (time)	HOURS SPENT	ACTIVITY	SIGNATURE/INITIAL OF AGENCY SUPERVISOR

TOTAL HOURS FOR THIS TIMESHEET _____

I certify that this is an accurate record of my service learning hours. I realize that this timesheet is subject to Loyola's policies about academic honesty and integrity, and I understand that falsifying this timesheet is a form of cheating.

Student signature

Week-by-Week Service Learning Schedule, Spring Semester 2010

SERVICE WEEK 1	Jan 31-Feb 6	SERVICE WEEK 7	Mar 14-20
SERVICE WEEK 2	Feb 7-13	SERVICE WEEK 8	Mar 21-27
*SERVICE WEEK 3	Feb 14-20	*No service March 28-April 5 for Easter/ Spring Break*	
**half-week due to Mardi Gras*		SERVICE WEEK 9	Apr 6-10
SERVICE WEEK 4	Feb 21-27	SERVICE WEEK 10	Apr 11-17
SERVICE WEEK 5	Feb 28 – Mar 6	SERVICE WEEK 11	Apr 18-24
SERVICE WEEK 6	Mar 7-13	*SERVICE WEEK 12	Apr 25-28
		**half-week due to end of classes*	

First timesheet deadline: March 13 **Second timesheet deadline: April 28**