

**University QEP Team
Minutes
September 29, 2004
5-6:20 pm**

Present: John Biguenet, Mary Blue, Katie Codina, David Estes, Alicia Hansen, Si Hendry, Brenda Joyner, Laurie Joyner, Jac McCracken, Connie Mui, Connie Rodriguez, Karen Shields, Thom Spence, Cathy Vaughn, Billie Ann Wilson, and Debbie Zimmerman.

Excused: Leslie Lunney and Julia McSherry.

Charge to the committee: Father Wildes emphasized that although the QEP must be designed to enhance student learning, it has the potential of also improving student recruitment and retention and the satisfaction of faculty with their teaching. He asked the team to ensure university-wide engagement in designing Loyola's QEP. The provost added that we will move the university forward by a well-designed program to enhance learning. He wants the QEP to be systematic and aggressive. The team should vet plans throughout the university as it moves forward in designing the QEP.

John Cornwell provided a brief overview of the SACS reaccreditation process. David Estes discussed the SACS definition of and guidelines for reviewing the QEP.

Those members wishing to attend the Annual SACS Meeting in Atlanta, December 4-7, were encouraged to contact David Estes.

The following members volunteered to summarize learning initiatives in unit strategic plans, assess whether any potential topics emerge, and report on potential follow-up questions to deans:

- Billie Ann Wilson—Music
- Jac McCracken and Leslie Lunney—A&S
- Connie Rodriguez and Debbie Zimmerman—Student Affairs
- Connie Mui—CBA
- Mary Blue—City College
- Karen Shields—Academic Affairs
- Katy Codina—Library

A plan from Law is not currently available.

Alicia Hansen will review the list of recent external and internal grants and report of key learning initiatives.

Si Hendry, Brenda Joyner, Laurie Joyner, Thom Spence, and David Estes will report on student learning needs that are revealed in institution-wide surveys.

The following members volunteered to attend committee meetings to educate the community about the QEP and to solicit involvement in the process:

- W Oct. 6 9 am Meeting of **Student Affairs Directors** (Octavia 3, Danna Center) / David Estes, Alicia Hansen, and Debbie Zimmerman
- R Oct. 7 3:30 pm Meeting of **University Senate** (Multimedia Room 1, Monroe Library) / Laurie Joyner, Debbie Zimmerman, Connie Rodriguez, and David Estes
- T Oct. 12 2 pm Meeting of **Administrative Senate** (Seminar 4, Monroe Library) / John Biguenet and David Estes
- W Oct. 20 9:30 am Meeting of **Council of Deans** (Seminar 4, Monroe Library) / John Biguenet, Si Hendry, and Connie Mui
- M Oct. 25 8:15 am Meeting of **SACS Leadership Team** (Octavia 2, Danna Center) / John Biguenet, Mary Blue, David Estes, and Jac McCracken
- T Nov. 2 3:30 pm Meeting of **SCAP** (Seminar 4, Monroe Library) / John Biguenet, Katie Codina, Laurie Joyner, and Thom Spence
- *W Nov. 17 9:30 am Potential—To be confirmed. Meeting of **Council of Deans** (if second visit is needed) (Boggs Center, Second Floor, Monroe Library) / John Biguenet, Si Hendry, and Connie Rodriguez
- W Nov. 10 2:30 pm Meeting of **UPT** (Octavia 1 and 2, Danna Center) / Brenda Joyner and Alicia Hansen
- F Nov. 19 8 am Selected members report to **Academic Affairs Committee of the Board** (Seminar 4, Monroe Library) / John Biguenet, Mary Blue, and Cathy Vaughn

*Note change in time and place from original schedule.