

# PARENTS' BULLETIN

LOYOLA UNIVERSITY NEW ORLEANS

SEPTEMBER 2009

## Emergency Contacts

### **University Police (24 HOURS)**

504-865-3434

### **Student Health**

504-865-3326

8:00am -5:00pm

Monday-Friday

### **Physician On Call**

504-889-3352

5:00pm - 8:00am

Monday - Friday and  
weekends (Excluding  
summer)

### **University Counseling Center**

504-865-3434

### **Emergency Information Line**

504-865-2186

(Inclement  
weather/University  
closure)

### **Tulane Emergency Medical Services (TEMS)**

504-865-3434

(For on-campus medical  
emergencies)

## Emergency Preparedness Info

### **Emergency Information Line**

For the latest information on the closure of the university because of inclement weather or other emergencies, please call **504-865-2186**. For additional contact information during an emergency evacuation, please refer to the **Quick Contact References for Parents/Students** at <http://www.loyno.edu/emergency/quick-reference-numbers.php>

### **Emergency Communications**

#### **WEBSITE**

During an emergency, announcements will appear on the Loyola home page in two formats. The first format will be an announcement in red that will be placed above the home page content. In the second format the entire home page will be replaced with a full page emergency announcement.

#### **EMERGENCY MESSAGING SYSTEM**

In order to quickly communicate emergency information to the campus community, Loyola has implemented an Emergency Messaging System that allows anyone in the Loyola community to receive alerts or other emergency information via a text and voicemail message on their mobile phones. Students are now required to participate in this system. Participation in the Emergency Messaging System is not mandatory for faculty and staff, but is encouraged. Faculty and staff can sign up by logging into the [employee web services](#) and providing their mobile phone number.

#### **E-MAIL**

Loyola has an emergency e-mail system to facilitate communication during a crisis. In the event of an emergency, a campus-wide e-mail will be sent out alerting the Loyola community of the situation. During times of long-term power outages, a backup e-mail system will be activated. It will be available to faculty and staff at the following URL:

<http://loynodr.com/webmail>

For more information, go to <http://www.loyno.edu/emergency/>

## On-Campus Resources

### Promote Student Success

- **Academic Resource Center** - <http://www.loyno.edu/arc/>
- **Career Development Center** - <http://www.loyno.edu/careerservices/>
- **Disability Services** - <http://www.loyno.edu/arc/disability-services>
- **First Year Experience** <http://www.loyno.edu/fye/>
- **Free Tutoring Services** <http://www.loyno.edu/fye/resources/academic.html#freetutoring>
- **University Counseling Center** <http://www.loyno.edu/counselingservices/>
- **University Ministry** <http://www.loyno.edu/universityministry/>
- **Writing Across the Curriculum** <http://www.loyno.edu/wac/>

## American Opportunity Tax Credit

Under the American Recovery and Reinvestment Act (ARRA) signed into law by President Obama on February 17, 2009, textbook and other course material expenses incurred in 2009 and 2010 that are not covered by scholarship or grant aid may be counted towards the newly created tax credit called the **American Opportunity Tax Credit** on that year's tax return.

According to the IRS, the new credit temporarily replaces and expands the previous Hope Credit for tax years 2009 and 2010, making the American Opportunity Tax Credit available to a broader range of taxpayers, including many with higher incomes and those who owe no tax.

It also:

- Adds required **course materials** to the list of **qualifying expenses**
- Allows the credit to be claimed for the first **four** post-secondary education years instead of **two**

Many of those eligible will qualify for the maximum annual credit of **\$2,500** per student, which is more than \$700 higher than the old Hope Credit, and, **for the first time**, will provide a partial refund of up to **\$1,000**.

*For example:*

If you or your student has out-of-pocket course material expenses or tuition and fees during 2009 or 2010 and no other financial grant aid covers those expenses, you will be able to claim the expenses as a credit. For each student the credit is limited to \$2,500.

Let's say your federal tax liability for 2009 is \$2,000 before the American Opportunity Tax Credit and your student had \$5,000 in allowable higher education expenses. The first \$2,000 in out-of-pocket textbook purchases, tuition, and fees goes towards your tax credit at 100%. Everything over that is allowable at 25% up to a total credit per student of \$2,500. You would have a credit of \$2,000 plus \$500 of the remaining \$3,000 (25% of the expenses over \$2,000 up to an extra \$500 credit). Because this credit is partially refundable, the \$2,500 credit results in a refund of \$500! If your 2009 tax liability is zero and your student's textbook credits were \$2,500, you can receive a refund of \$1,000 because the credit is 40% percent refundable ( $.40 \times \$2,500 = \$1,000$ ).

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## Family Educational Rights and Privacy Act ("FERPA")

Annually, Loyola University New Orleans informs students of the Family Educational Rights and Privacy Act of 1974, as amended. This Act, with which the institution intends to comply fully, was designated to protect the privacy of educational records. The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records.

These rights include:

- The right to inspect and review the student's education records within 45 days of the day the University receives a request for access. Students should submit to the registrar, dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect.
- The right to request the amendment of the student's education records that the student believes are inaccurate or misleading. Students may ask the University to amend a record that they believe is inaccurate or misleading.
- The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the University in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the University has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks; or parents/legal guardians of dependent students. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.
- The right to file a complaint with the U.S. Department of Education concerning alleged failures by Loyola University to comply with the requirements of FERPA,

See the full text at <http://www.loyno.edu/records/ferpa/index.html>

## Additional Mandated Disclosures

Under federal financial aid program guidelines, schools must annually provide a notice to all enrolled student describing the availability of consumer information.

These disclosures have been posted at

<http://www.loyno.edu/financialaid/consumer-information>

## Have A Question ?

Each student is assigned to a specific financial aid counselor according to their last name. For more information, go to

<http://www.loyno.edu/financialaid/financial-aid-staff>



## Important Dates: 2009 FALL SEMESTER

- **September 4, 2009** - Last day to add a class.
- **September 11, 2009** - Last day to drop with 100% refund
- **September 17, 2009** - **CONSTITUTION DAY**
- **September 28- October 2, 2009** - Loyola Week
  
- **October 2, 2009** - Last day to drop with 50% refund
- **October 9, 2009** - Spring and Summer Incomplete
- Grades Changed to F
- **October 19-20, 2009** - Fall Break Holidays
- **October 23, 2009** - Midnight Deadline for posting mid-term grades
- **October 26, 2009** - Early Registration Advising begins
- **October 30, 2009** - Last Day to Withdraw
  
- **November 2, 2009** - Spring 2010 Early Registration Begins
- **November 25-27, 2009** - Thanksgiving Holidays
- **November 30, 2009** - Classes Resume
  
- **December 11, 2009** - Last Day of Classes
- **December 12-18, 2009** - Final Exams
- **December 21, 2009** - Midnight Deadline for posting grades

## Follow the Debate in Washington, DC

President Obama, along with the Democratic leadership in Congress, are proposing a number of significant changes to all federal financial aid programs starting in the 2010 -2011 academic year.

We want people to be aware of what is being discussed since these changes potentially will impact how current programs operate. Information will be posted on an on-going basis on the following pages:

- President Obama's proposals - <http://www.loyno.edu/financialaid/presidential-policies>
- Other Federal Legislation - <http://www.loyno.edu/financialaid/relevant-federal-legislation>
- Approved Changes for 2010-2011 <http://www.loyno.edu/financialaid/projected-changes-2010-2011-academic-year>



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6363 St. Charles Avenue  
Campus Box 206  
New Orleans, LA 70118

(504) 865-3231  
(504) 865-3233 fax

e-mail: [finaid@loyno.edu](mailto:finaid@loyno.edu)  
[www.loyno.edu/financialaid/](http://www.loyno.edu/financialaid/)

### Office /Program

### Web Address

**Student Finance**

<http://www.loyno.edu/studentfinance/>

**Bursar**

<http://www.loyno.edu/bursar/>

**Student Records Office**

<http://www.loyno.edu/records/>

**TOPS Scholarships**

<http://www.osfa.state.la.us/>

**SALLIE MAE (loan info)**

<http://www.salliemae.com>

**Loyola Calendars**

<http://www.loyno.edu/calendar/>

**Loyola Emergency**

<http://www.loyno.edu/emergency>

**City of New Orleans –Emergency**

<http://www.cityofno.com/>

