# CPC Meeting Minutes

**10.9.2012 2pm High Hat on Freret Street**

**Meeting called by**  Office of Service Learning  
**Type of meeting**  Loyola Community Partners Council  
**Facilitator**  Kelly Brotzman  
**Note taker**  Jennie Christenson  
**Attendees**  
- New Orleans Outreach (Carolyn Freeman)  
- Project Lazarus (Jeff Kiemen & Kelsey McLaughlin)  
- Freret Neighborhood Center (Katie Booms)  
- OportunidadesNOLA (Christina Abreo & Madeline Baay)  
- Harry Tompson Center (Emily Bussen)  
**Not in Attendance**  
- Edible Schoolyard (Kelly Miranda)  
- Yes! YMCA Educational Services (Shannan Cvitanovich)  
- Anna’s Arts for Kids (Darryl Durham)

## Agenda Item #1 Partnership Report (attachment 2)

### Discussion
What does one have to do to have a partnership terminated? Be in violation of the MOU. A non-fruitful partnership. Have no students at all. Want to just take a semester off, just because – and this isn’t okay with the OSL. Also terminations come with major turnovers in staff and administrations.

Brainstorm on priority areas for future partnerships: mental health services are an area of HUGE need for us. Are there any suggestions? Also criminal justice and LBGT community – this is an area that students are showing interest in.

### Conclusions
Priority areas for new partnerships – add the list NO/AIDS – grant to do AIDS  
- HRC – 3 new community centers  
- HOP Health Clinic  
- Housing Opportunities  
- FACES – Family Outreach  
- Flip the Script  
- Nola for Life  
- DARE  
- LBGT – is actually student initiated

### Action Items

<table>
<thead>
<tr>
<th>Action Items</th>
<th>Person Responsible</th>
<th>Deadline</th>
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<tbody>
<tr>
<td>Applications for new partnerships</td>
<td>OSL</td>
<td>2012-2013</td>
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<tr>
<td>Priority Areas for new partnerships (see above)</td>
<td>OSL</td>
<td>2012-2013</td>
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## Agenda Item #2 OSL Statement of goals: review and comment (attachment 3)

### Discussion
Under “students” – building committed citizens  
Are we building committed citizens who are invested in public education? (New Orleans Outreach)  
Commitment to population is most important to OportunidadesNOLA.  
Connecting social justice to any career field is important to community partners as well.  
Under “students” – building commitment to the population – also accurate understanding of populating (not “othering”) (not distancing).  
Under “faculty” #3 “learning goals” – transmit this information to CP’s (Community partners)  
Order connection to activism – understand community as a facet of identity; self-in-community; relationship skills; building as way to dismantle stereotypes.  
Bring a community partner to New Faculty Orientation
### Agenda Item #3 Next capacity building workshop

<table>
<thead>
<tr>
<th>Discussion</th>
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<tr>
<td>Fundraising? Publicity? Grant-writing?</td>
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<table>
<thead>
<tr>
<th>Conclusions</th>
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<td>Fundraising!</td>
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### Agenda Item #4 Proposal for expanded scope of work for the Office of Service Learning: review and comment (attachment 4)

<table>
<thead>
<tr>
<th>Discussion</th>
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<tbody>
<tr>
<td>The internships piece of this is a really good idea.</td>
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<tr>
<td>Some agencies seem very interested in the community engaged scholarship &amp; research (CESR) by faculty piece of this.</td>
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<tr>
<td>Public service internships &amp; service learning coming out the same place is of great interest.</td>
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<td>This would develop over time; a protocol-building process.</td>
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### Agenda Item #5 Feedback on the placement process

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<thead>
<tr>
<th>General feedback: professionalism counseling: telephone etiquette communication etiquette; clarity of communication!!!!</th>
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<tbody>
<tr>
<td>a. Community partners training</td>
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<tr>
<td>b. Website listings/info</td>
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<tr>
<td>c. SERVE Fair</td>
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<tr>
<td>Food is yummy, as always!!!</td>
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<tr>
<td>d. Post-fair follow up</td>
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<tr>
<td>Strong desire to keep calendar the same, no backing it up!!!</td>
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<tr>
<td>e. Offer and acceptance forms</td>
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<tr>
<td>Move acceptance date to Monday instead of Friday</td>
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### Agenda Item #6 Questions/Comments

| 10/30 FNC Halloween Party |
| Project Lazarus will email around their info on their series of Halloween events |
| 10/11 NOO Rusty Nail fundraiser |
Loyola Community Partners Council  
October 9, 2012  
2pm  

**Agenda**

1. Partnership report
2. OSL statement of goals: review and comment
3. Next capacity building workshop  
   a. Top 2 choices on last year’s survey were fundraising and volunteer management (tied for 3rd were grant-writing and press/media/publicity)
4. Proposal for expanded scope of work for the Office of Service Learning: review and comment
5. Feedback on the placement process  
   a. Community partners training  
   b. Website listings/info  
   c. SERVE fair  
   d. Post-fair follow-up  
   e. Offer and acceptance forms
6. Questions/concerns?

**RSVPs from CPC Members**

**Yes**  
New Orleans Outreach: Yes - Carolyn Freeman  
Edible Schoolyard New Orleans:  
Project Lazarus: Yes - Jeff Kiemen & Kelsey McLaughlin  
Freret Neighborhood Center: Yes – Katie Booms  
OportunidadesNOLA: Yes - Christina Abreo & Madeline Baay  
Harry Tompson Center: Yes - Emily Bussen

**No**  
Anna’s Arts for Kids: Darryl Durham  
YES! YMCA Educational Services: Shannan C.
Loyola Community Partners Council  
October 9, 2012  

Partnerships Report  

**Terminated partnerships (summer 2012)**  

A’s & Aces (2008-2012)  
Arts & Music in the Afternoon (2011-2012)  
Communities in Schools (2009-2012)  
Courtwatch Nola (2009-2012)  

**Terminated partnerships (Sept 2012)**  

Bard Early College (2010-2012)  
North Rampart Community Center (2009-2012)  

**Investigated for possible new partnerships (summer 2012)**  

Boys and Girls Club (no match)  
Evacuteer.org (course project match)  
Good Shepherd School  
Green Light New Orleans (non-service learning partnerships preferred; CBFWS)  
Innocence Project of New Orleans (course project match)  
Junior Achievement (no match)  
Juvenile Justice Project of Louisiana (no match)  
The NET Charter High School  
NOPD Crisis Unit (no match)  
Ochsner Medical Center (no match)  
Southeast Louisiana Legal Services LiveHelp Project (no match)  
St. Peter Claver Catholic School (no match)  
Temple of New Life Youth Program (no match)  
Trinity Counseling and Training Center (no match)  
Volunteers of America Mentoring Children of Promise Program (no match)  
YES! YMCA Educational Services  

**Resumed partnerships for 2012-2013**  

Orleans Public Defenders (had been on hiatus from 2011)  

**New partnerships established 2012-2013**  

Good Shepherd School  
The NET Charter High School  
Ozanam Inn Computer Lab  
YES! YMCA Educational Services
Service Learning Partnerships Overview Fall 2012

- 32 active placement partners
  - Of those, 3 are also hosting course projects (New Orleans Outreach, Nola Green Roots, Catholic Charities)
- 8 project-only partners (LOPA, LASPCA, Good Work Network, French Quarter Fest, Inc., Innocence Project New Orleans, City Park New Orleans, Cathedral Academy, Projecto Luis de Lion)

Applicants for new partnerships

Louisiana Public Health Institute
ARISE Academy
Passages Hospice

Priority areas for future partnership development

Health services, especially mental health
Criminal justice/law
Anti-crime/anti-violence/anti-bullying
LBGT
Arts
Office of Service Learning
Goals for 2012-2013

The service learning program at Loyola will bring education to life by connecting the classroom to community needs and enact Loyola’s Jesuit mission of helping young people become men and women for others. The program will also contribute a culture of high-quality, social justice-oriented community engagement at Loyola.

Students

1. Students will make connections between course content and service learning experiences.
2. Students will strengthen their understanding of social justice.
3. Students will explore the root causes of social problems.
4. Students will understand the distinction between service and social change.
5. Students will critically examine personal values and beliefs.
6. Students will learn to appreciate diversity.

Faculty

1. Faculty will find the experience of teaching a service learning course satisfying.
2. Faculty will feel confident about possessing the skills to teach a service learning course effectively.
3. Faculty will be able to articulate their learning goals for SL and will be familiar with OSL’s learning goals for students.
4. Service learning will help advance faculty careers and stimulate their productivity.
5. Sufficient rewards and incentives will exist to attract faculty to service learning and community engagement. Existing disincentives will be identified and minimized.

Community partners

1. Build community partners’ capacity to promote positive social change.
2. Build community partners’ ability to leverage their relationship with Loyola.
3. Educate community partners about how to access resources at Loyola beyond just student volunteers.
4. Strengthen community partners’ connections to one another.
Goal 1
Raise profile of #2 and #3 to be on par with service learning

Goal 2
Provide uniform, cohesive tracking & assessment in #4

PROS
1. **Not a dramatic change**
OSL is the de facto center of gravity for academic community engagement at Loyola. Community partners, faculty, students and staff already come to OSL for more than just service learning assistance.

2. **Minimal new resources**
CELTS would not require additional operating budget until FY 14. In the near term, it would only require a .5 staff increase (reclassification of PT administrative assistant to FT).

RATIONALES
1. Consolidating various forms of academic community engagement is established best practice.

2. The Carnegie Foundation and NERCHE want to see institutional community engagement efforts anchored in academic affairs.

3. Four years of momentum in service learning have built up faculty enthusiasm for #2 and student enthusiasm for #3.

4. Peer and aspirational institutions are already moving in this direction.

Short list of community-engaged centers and institutes at Loyola:

Twomey Center for Peace through Justice
Lindy Boggs National Center for Community Literacy
Center for the Study of New Orleans
Institute for Quality and Equity in Education
Center for Environmental Communication
Jesuit Social Research Institute
Shawn M. Donnelley Center for Nonprofit Communications
Social Justice Scholars
Law Clinics