S.L.F.A.C. Meeting

January 31, 2012
2:00-3:00pm
Monroe Library, Room 334

Meeting called by: Kelly Brotzman & SLFAC
Type of meeting: SLFAC Meeting
Facilitator: Kelly Brotzman
Note taker: Jennie Christenson
Timekeeper: NA
Attendees: Erin Dupuis, Ginger Hoffman, Laura Hope, Kelly Brotzman, Jennie Christenson

Handouts: Agenda, current service learning courses and course development stipend application
Please bring: NA

Minutes

Agenda item: SL Courses S12 – Feedback on a few policy issues
Presenter: Kelly Brotzman

Discussion: Kelly is asking for feedback on what should define a class as a service learning class? Also what should the procedure be to getting SL in a class. What should the final deadline be? How late is too late? (See highlighted class on hand out). 15 hours is the minimum number of required hours right now, an identifiable community partner? Strict course submission deadline? Help define a policy/procedure for this!

Conclusions: Kelly would like help in defining a policy/definition/procedure for developing a SL class.

Action items
- Person responsible: Kelly Brotzman
- Deadline: April 2012
  - ✓ Come up with deadlines
  - ✓ Develop a working definition of a SL class
  - ✓ Develop a procedure for creation of a SL class

Agenda item: Engaged scholarship/research support
Presenter: Kelly Brotzman

Discussion: Should there be support for community engagement in scholarship and research? Should this be a more formal series? With more formal invitations? Would it be helpful to devote a series to this/ perhaps a research support group where each person would take a turn presenting their research? This could perhaps target folks who don’t yet see their work as being community-“engage-able”...

Conclusions: Table this until after Gulf South Summit SL Conference, will re-visit in April

Action items
- Person responsible: SLFAC
- Deadline: April 2012
  - ✓ Tabled
  - ✓
Agenda item: Course Development Stipends

Presenter: Kelly Brotzman

Discussion: In the BCBS grant, part of the money is set aside for professors who are interested in adding SL to their courses or those who already have SL as a part of their courses. This would give them the opportunity to apply for a cash stipend. Feedback? Make the application due around the time of the course submission deadline (March 16), notify recipients in April, meet with Kelly in May. Funds would be split into two payments, one in May and one in the fall (this was feedback). Also, have in the agreement that the course would be taught in the next four semesters or some time frame. Also add that it could be up to 6 recipients and each will receive a minimum of $1,000 (in case there are not enough quality applications).

Conclusions: Feedback was well received.

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<tr>
<th>Action items</th>
<th>Person responsible</th>
<th>Deadline</th>
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<tbody>
<tr>
<td>✓ Adjust application</td>
<td>Kelly Brotzman and</td>
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<td>✓ Print application</td>
<td>Jennie Christenson</td>
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<td>✓ Distribute application</td>
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<td>✓ Discuss with human resources (about payments)</td>
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Agenda item: Spring Wednesday Lunch Series

Presenter: Kelly Brotzman

Discussion: Spring lunch series moved to Wednesdays because there were too many meetings on Tuesday/Thursdays last semester

Other Information

Observers: NA

Resources: NA

Special notes: Next SLFAC Meeting: Tuesday, March 13, 2:00 - 3:00pm in Monroe Library, Room 334
Jennie will send out reminder day before.