STUDY ABROAD AGREEMENT
Between
National University of Ireland, Maynooth
and
Loyola University New Orleans

The purpose of this Agreement is to establish the terms and conditions for students from Loyola University (here referred to as Loyola) participating in National University of Ireland, Maynooth (here referred to as NUIM) Study Abroad Programme (SAP).

A. STUDY ABROAD PROGRAMME

1. NUIM will facilitate the admission of students from Loyola to its SAP. Detailed information on SAP courses is available at http://international.nuim.ie/

2. The admission decision to any particular course at any particular level is made on a case-by-case basis. Admission to any programme outside the SAP is subject to the student being satisfactorily qualified to enroll in that programme, and the availability of resources.

3. All applicants must have successfully completed their registered modules without any outstanding credits at Loyola before applying for the SAP. Normally they should have a minimum GPA of 3.00 on a scale of 4.0. Students’ official transcripts are required for all applications.

4. Applicants must satisfy all admissions requirements, including the appropriate language proficiency requirements of NU Maynooth (IELTS 6.0 or equivalent for applicants whose first language is not English), for the courses which they intend to enrol.

5. Students studying under SAP shall register as full time visiting students at NUIM, for one semester or a full academic year.

6. All visiting students shall have the same rights and duties as host institution students.
7. All visiting students are subject to the rules and regulations of NUIM. Any breach of these rules and regulations will be dealt with in accordance with NUIM's established policies and procedures and on the same basis as NUIM students.

8. Recognition for the academic work carried out by the students during the period of participation in the SAP will be at the discretion of Loyola. Students participating in this program will continue as candidates for baccalaureate degrees at Loyola.

B. RESPONSIBILITIES OF NUIM

1. NUIM agrees to assist each Study Abroad student by:
   • providing to Loyola for distribution pre-departure material,
   • providing a post-arrival orientation programme,
   • providing all necessary documents to assist students to obtain the correct visa and immigration registration,
   • arranging appropriate accommodation,
   • providing arrival assistance, and arranging temporary accommodation if required, and
   • providing student support, advisory services and cultural enrichment activities.

2. NUI Maynooth shall invoice each participating students directly for the SAP tuition and accommodation fees. The Study Abroad fees will cover the following items:
   • Study Abroad tuition fee including student levies (textbooks, certain course materials, and optional field study trips are not included)
   • Accommodation fees, including security deposit.
   Any other expenses will be covered by students themselves.

3. 80% of the tuition fee is refundable to students who decide to withdraw the programme within a month of commencing of the programme.

4. NUI Maynooth will publish Study Abroad fees and accommodation costs by the first of February each year for the coming academic year.

5. On completion of the SAP, NUI Maynooth will provide official transcripts of all students on the programme to Loyola as well as to individual students.

6. NUI Maynooth will provide Loyola with NUIM promotional materials, SAP application form, course information and pre-departure materials, including tuition and accommodation fee information.

C. RESPONSIBILITIES OF LOYOLA

1. Loyola will promote NUIM SAP among its students by providing accurate information on NUI Maynooth and its programme.
2. Loyola shall consult with NUIM on any material, including on-line information that will be used to promote NUIM, prior to publication to ensure its accuracy. Similarly, NUIM will consult with Loyola on any material, including on-line information that will be used to promote Loyola, prior to publication, to ensure its accuracy. The use of the other University's name, crest, or images is not permitted unless specifically authorized by that University.

3. Loyola will work closely with NUIM to assist students with their application, course choices, visa application and departure preparation.

D. RENEWAL, AMENDMENT, AND TERMINATION

1. This agreement shall be effective for five (5) years from the date of signing.

2. Amendments to this Agreement may be made at any time by written correspondence, and only when agreed upon by both universities. Any amendments shall be added to the terms as appendices.

3. Either University may terminate this agreement by giving the other party no less than six (6) months advance written notice. Any students who have enrolled study at NUIM before the date of termination shall not be affected by the termination of the agreement.

4. The two institutions shall carry out a review of the agreement six (6) months prior to its expiration to decide whether to renew the agreement.

For, and on behalf of, Loyola University New Orleans

Edward J. Kvet
Provost and Vice President for Academic Affairs

Date: