EXCHANGE AGREEMENT
Between
National University of Ireland, Maynooth
and
Loyola University, New Orleans

The National University of Ireland, Maynooth, Ireland (here referred to as NUIM), and Loyola University (here referred to as Loyola) have reached the following agreement to facilitate and enhance the academic cooperation through staff and student exchange.

A. Faculty Exchange

1. The parties to the agreement shall — for a duration to be determined on a case-to-case basis and after mutual agreement — invite faculty for teaching and/or research visits.

2. Normally exchange faculty shall be compensated entirely by their respective home institution. If and insofar as there are sufficient funds for these specific purposes at the disposal of the parties to the agreement, the travel expenses and living costs shall be shared by the home and host institutions by mutual agreement. Availability of funding from the receiving institution shall be determined at the time of invitation.

3. Each faculty exchange participant must submit proof of medical insurance coverage during the exchange period as required by home and host country law. It is understood that the host institution accepts no responsibility or liability for providing health care services or health care insurance for visiting faculties.

4. Exchange faculty shall be responsible for obtaining any necessary visas and otherwise complying with all immigration laws and regulations of the country of the receiving institution. The receiving institution shall cooperate in such efforts, but shall not have any responsibility to assure the granting of any visas, permits or approvals.

5. Should any faculty collaboration result in any potential for intellectual property, the parties shall immediately meet through designated representatives and seek an equitable and fair understanding as to ownership and other property interests.
that may arise. Any such discussions shall at all times strive to preserve a harmonious and continuing relationship between the parties.

B. Student Exchange

1. The parties agree to exchange students for the length of one semester or one academic year. The parties will agree to the number of students to be exchanged by the end of March for the following academic year. Minor imbalances may be adjusted where resource permits or the following year.

2. Neither party to the exchange agreement shall levy tuition or other state fees on guest students. However, there may be other incidental fees required by the host institution including the application fee and any relevant course or college fees.

3. In the event of the number of interested students of either university exceeding the limits of the exchange agreement, those students may opt to apply under the STUDY ABROAD AGREEMENT as visiting students. In this case, tuition fees apply.

4. Transportation and living expenses, costs of accommodation and health insurance, and other study costs (e.g., contributions to the local student welfare organization) shall be borne by the visiting students, or by their home institution. Visiting students are required to participate in the student health plan offered or approved by the host institution. Parties to the agreement shall undertake efforts to locate housing for the guest students.

5. The home institution shall propose students qualified for the exchange to the host university no later than six months prior to the beginning of the following academic year.

6. Visiting students shall be registered as full-time students at the host institution. The host institution reserves the right to reject candidates because of existing restrictions on admission within an academic discipline. In this case, the home institution may propose further candidates or may suggest an alternate course of study for its students.

7. Visiting students shall have the same rights and duties as host institution students. Students who wish to take the ordinary final examinations or enroll in a degree program at the host university must have undergone the normal admissions procedures of that institution.

8. The anticipated student exchange programmes between the parties to the agreement shall be open to undergraduate students. The programmes shall be developed according to the following general guidelines:

a. Academic achievements at the host university shall be recognized by the home university according to the latter's standards and procedures.
Specifics of each exchange student’s course of study must be clarified and mutually agreed upon before the beginning of the student’s exchange experience.

b. The respective host university shall appoint a faculty or staff member who is familiar with course equivalencies, and who shall provide guidance to exchange students.

c. Exchange students must meet the admissions criteria of the host university. They must have successfully completed their registered modules without any outstanding credits at their home university before enroll in the host university. Normally they should have a minimum GPA of 3.00 on a scale of 4.0. Students’ official transcripts are required for all applications. Music students coming to Loyola must submit an audition tape or CD.

d. Prospective exchange students shall submit their qualifications to the host university and clarify the academic program for their stay with the appointed faculty member at the host institution. Final acceptance of each student by the host institution is entirely the host university’s decision.

e. For students whose first language is not English, they must have the appropriate language proficiency requirements of NUI Maynooth (IELTS 6.0 or equivalent).

9. Exchange students shall be responsible for obtaining any necessary visas and otherwise complying with all immigration laws and regulations of the country of the receiving institution. The receiving institution shall cooperate in such efforts, but shall not have any responsibility to assure the granting of any visas, permits or approvals.

10. Exchange students shall be subject to all regulations, rules and standards of academic performance and personal conduct of students at the host institution. Exchange students who violate any such regulations, rules or standards are subject to expulsion from the exchange program, and if expelled, must immediately return to their home country. The expulsion shall not abrogate the agreement or the arrangements regarding other visiting students.

11. Loyola and NUIM agree to assist each exchange student by:
   • providing pre-departure material,
   • providing a post-arrival orientation programme,
   • providing all necessary documents to assist students to obtain the correct visa and immigration registration,
   • arranging appropriate accommodation,
   • providing arrival assistance, and arranging temporary accommodation if required, and
   • providing student support, advisory services and cultural enrichment activities.
C. RENEWAL, AMENDMENT, AND TERMINATION

1. This agreement shall be effective for five (5) years from the date of signing.

2. Amendments to this Agreement may be made at any time by written correspondence, and only when agreed upon by both universities. Any amendments shall be added to the terms as appendices.

3. Either university may terminate this agreement by giving the other party no less than six (6) months advance written notice. Any students who have enrolled study at NUI Maynooth before the date of termination shall not be affected by the termination of the agreement.

4. The two universities shall carry out a review of the agreement six (6) months prior to its expiration to decide whether to renew the agreement.

For, and on behalf of,
National University of Ireland,
Maynooth

[Signature]

Professor Lawrence Taylor
VP for International Affairs

For, and on behalf of,
Loyola University New Orleans

[Signature]

Edward J. Kyet
Provost and Vice President for
Academic Affairs

Date: Date: