Education Abroad Committee Meeting
Thursday, September 15, 2011
Monroe Library, room 334

Present: Debbie Danna, Tony Decuir, Wing Fok, Blanca Anderson, Jaita Talukdar, Keith Gramling, Edwin Madera  Not present: Ric Bell Minutes by: Susan Dempsey

1) Minutes from March 31st meeting unanimously approved.
2) Introduction of new member Edwin Madera
3) Old Business
   a) Update on International Education Handbook Committee and College of Law response
      i) The College of Law will not be part of the IEC but will submit the Health and Safety Inventory to Ric Bell each year for each program. They will not submit the ABA reports to the IEC.
      ii) The Committee Charge will be reviewed at the October University Senate meeting.
   b) Ibero Update and Review
      i) Debbie Danna met with colleagues from Ibero at the NAFSA conference this past May. The Ibero representatives were unclear why our program was structured the way it was and not simply an exchange. They felt that their orientation was adequate for students particularly since we did not have an onsite coordinator throughout the year. Because almost every student we sent to Mexico was counted as an exchange student and they have sent very few, we have a large imbalance in the exchange numbers in their favor. The Committee is unanimous in thinking the Mexican program should be re-visited in one year but as an exchange.
4) New Business
   a) New Exchange Programs – East London and Amsterdam Conservatory
      i) East London
         (1) While the committee approved this exchange and sending it forward to the UC&CC, they did feel that it was important that someone should visit in the near future.
         (2) Simeon Hunter is on sabbatical and may be in England and able to visit.
         (3) Debbie Danna will ask a student currently studying at UEL through ISEP her impressions of the program.
      ii) Amsterdam Conservatory
         The committee approved this exchange. While there maybe housing issues the number of students going will be very limited because it is for jazz students only and according to Dr. Decuir, Loyola does not match up well with conservatories.
   b) Miscellaneous
      i) Debbie Danna is trying to identify additional exchange partners and is looking at majors with limited options.
      ii) Wing Fok asked about the protocol on program development. Response is bring it to Debbie Danna for discussion and review.
      iii) Tony Decuir asked about a benchmark regarding our numbers on students studying abroad. Debbie discussed the different methods of figuring the percentage of students studying abroad. It can range from 28-38% depending
on how this is figured. If we want 70% of our students to have an abroad experience and we want to accomplish this within 5 years. The university has to have scholarships for students who want to study abroad or we are very close to the maximum number of students who will go abroad.

iv) Debbie Danna will submit a draft strategic plan with targeted goals based on the strategic plan developed by the Taskforce on Internationalizing Loyola for consideration by the committee.

v) Wing Fok spoke of Brazil and Russia being emerging markets; perhaps we should look to those areas for summer programs. If the committee begins to identify areas where we need programs, then we have to develop a system where we can select faculty to teach in them and set them up.

vi) ACTION – Debbie Danna suggested meetings need to occur more than once a month and the Committee agreed.

c) LIEP Proposal

i) The committee reviewed the proposal that Debbie Danna submitted in June to request additional funding and space. The space issue has been resolved but not the funding. It is currently being considered by the Provost. Danna said that if the funding issue is not resolved then CIE cannot continue to administer the program because of the financial and staffing issues.

ii) The Committee agrees LIEP adds to the value of the University.

iii) Due to the Director of LIEP resigning this past summer, that salary amount enabled CIE to hire an adequate number of instructors to for 2 and ½ levels. The program has grown from 14 in fall 2010 to 30 in 2011.

iv) ACTION – Debbie Danna will put all actionable comments in the LIEP proposal into a new memo and Tony Decuir will bring this document to the Provost. Highlight the need for additional staff and inadequate funding. There will need to be a decision on LIEP by the Provost by mid-October for admissions purposes.

d) Honduras Proposal tabled until next meeting because the committee had not had a chance to review it. A special meeting was scheduled for Wednesday, September 28

Meeting Adjourned at 10:53 am