Education Abroad Committee Meeting
Thursday, March 31, 2011
Monroe Library, room 334

Present: Melissa Coto (representing Keith Gramling), Jayme Naquin (representing Ric Bell), Debbie Danna, Tony Decuir, Wing Fok, Josh Daly, Jaita Talukdar
Guest: Maurice Brundgardt,
Minutes by: Susan Dempsey

1) Minutes from March 3rd meeting unanimously approved.
2) Old Business
   a) Re: Handbook – Jaita Talukdar recommended that the committee charge be clearer on what action the committee takes following review of programs and policies. Debbie Danna will revise voting language and present to the committee
3) New Business
   a) Continuation of Mexico Program
      i) Dr. Brungardt presented his reasons why the program should continue
      ii) Jayme Naquin presented additional information on Mexico City from MexEx showing a City Threat Rating of 4 (High). Jayme Naquin asked if there is a written contract with Mel Harris, the person acting as on-site coordinator. She also added that other Risk Management personnel are suspending programs in Mexico City. Jayme will pull and compile list/emails of other Risk Management people concerning Mexico City.
      iii) The committee would like to see more evidence to make an informed decision. The following questions will be sent to Dr. Brungardt
          a. What information is included in the on-site, week long Orientation? The Committee is particularly interested in the materials and information regarding safety and security issues for students in Mexico City? Also, it would be helpful if we had an outline or syllabus.
          b. What is included in the Ibero orientation regarding safety and security?
          c. How does the Ibero train and manage their host families?
          d. How does the Ibero respond to problems brought up by students?
          e. What information is sent to the students about the travel warning?
          f. Please specify what information you send to both interested students and those that have already applied or been accepted.

   b) The committee reviewed the requests to study in countries with travel warnings of the following 2 students and took the following actions:
      i) Joshua Taylor was approved to study in Guadalajara at ITESO through ISEP.
      ii) Andrew Vo was approved to study in Japan at Nihon Mishima through ISEP.

Meeting adjourned at 11:48 am