International Education Committee Meeting  
Thursday, December 8, 2011  
Monroe Library, Seminar room 1

Present: Debbie Danna, Tony Decuir, Wing Fok, Blanca Anderson, Ric Bell, Edwin Madera  
Not present: Jaita Talukdar, Keith Gramling

Minutes by: Susan Dempsey - Start time of 10:40 am

1) Minutes from October 25th meeting unanimously approved.
2) Old Business
   a) The changes to the International Education Committee charge were approved by the Faculty Senate.
   b) This committee will review Recommendations on Faculty/Staff travel locations. Ric Bell will work with Debbie Danna and Business and Finance to develop procedures for a registration system for Faculty traveling for the university to countries with travel warnings. This will be set up in Studio Abroad.
3) New Business
   a) The committee reviewed a revision of the Health and Safety Inventory
      (1) MOTION: The Committee unanimously approved the revised Health and Safety Inventory.
   b) PUCE Exchange - Ecuador
      i) Debbie Danna reviewed the structure of the PUCE exchange/study abroad and the budget with the committee.
      ii) The committee will review once it has been approved by the Colleges.
      iii) Ric Bell mentioned that hiring an Ecuadoran as the On-site coordinator will be the first time that Loyola has hired a host national on-site and that will present legal and personnel issues. Wing Fok recommended that our partner university hire the person as part of our agreement. Debbie Danna said that they would be teaching a Loyola credit course and we want the person responsible to Loyola. This is particularly important as this will be a program that is marketed in the AJCU basket of programs.
   c) Review of Study Abroad programs and other short-term programs. The committee reviewed the full reports and student evaluations for each program. There were no major issues with any programs and all were reviewed favorably.
      i) India
         (1) Debbie mentioned John Clark had uploaded an essay complaining about her in general and in particular her decision requiring faculty to have previous experience in India (which was supported by the EAC) and her lack of understanding of faculty sabbatical, but asked that the information be treated “as confidential, since it contains personal information, including sensitive information regarding medical and psychological problems.” The committee recommended that because
Dr. Clark asked that the information be kept confidential that she not take any further action.

ii) China – program was reviewed positively, although a number of students complained about the housing in one location. It was pointed out the amenities are very different from the U.S. and that this is part of learning the culture. Dr. Fok noted that they will stay in another location in the future and will make sure that this is discussed in the orientation prior to departure.

iii) Europe

iv) Tropical Ecology

1. **MOTION**: All programs are approved.

d) Future meeting dates, time and location

i) Thursday, February 2, 10:30 am, Monroe Library, room 334

ii) Thursday, March 1, 10:30 am, Monroe Library, room 334

iii) Thursday, March 29, 10:30 am, Monroe Library, room 334

iv) Thursday, April 26, 10:30 am, Monroe Library, room 334

*Meeting adjourned at 11:28 am*