International Education Committee Meeting  
Thursday, October 25, 2011  
Monroe Library, Room 334

Present: Debbie Danna, Tony Decuir, Wing Fok, Blanca Anderson, Jaita Talukdar, Ric Bell, Edwin Madera  
Minutes by: Susan Dempsey - Start time of 10:35 am

1) Minutes from September 28th meeting unanimously approved.

2) Old Business
   a) Letters of approval for MBA programs in Honduras and Hong Kong, with a recommendation that there be a thorough legal review of the programs, were sent by Dr. Decuir to Dean Locander and copied to Wing Fok, Len Treviño, Lydia Voigt, and Elizabeth Kordahl.
   b) This Committees’ changes were sent to Barbara Ewell; she will bring it to the Faculty Senate meeting in November.

3) New Business
   a) MOU’s with Ecuador and Colombia
      i) There is no “process/procedure” for MOU’s but one is needed.
      ii) There is a travel warning for Colombia presently, so while we can sign the MOU we cannot presently pursue student exchanges.
      iii) Because the EAC looks at safety issues, there was a question of whether faculty travel is subject to the EAC’s review? Ric Bell suggested that a group other than Risk Management look at that.
      iv) Wing Fok suggested this Committee has a broader scope on all travel for the University. It was countered that that Faculty travel review be limited to locations with current travel warnings.
      v) This Committee will make a recommendation to Financial Affairs that the EAC should advise on travel to locations with travel warnings.
   b) University approved MOU does not include disabilities in the list of areas for non-discrimination. Debbie will send this to the General Counsel so that disabilities is included in all future MOU’s.
   c) Tropical Ecology course may move to Panama. Is this just a Risk Management issue? Or do changes in locations need to go through the EAC?
      i) Wing pointed out that his program had to go through the entire process.
      It was countered that MBA has a more massive approval process. Tropical Ecology is a class not a program.
      ii) A revised Health and Safety Inventory may be all that is needed. Debbie and Ric will update.
   d) The subject of Budget was raised for Study Abroad trips. Debbie responded that to a certain extent, budget is an educated guess.

Meeting adjourned at 11:12 am