Grants Review Criteria

For Faculty Research Grants, Faculty Development Grants, and Marquette Fellowships

1. Project Narrative  Factors to consider when reviewing the narrative include:
   A. Project’s scope is explained clearly and is written for a general academic audience.
   B. Need for of the project demonstrated and placed within the context of the applicant’s field. The project addresses a timely critical issue in the field or curriculum. If successfully completed, this project or other stemming from it will lead to changes in paradigm, methodology, audience, or student outcome.
   C. The approach/methodology is sound, clearly explained, appropriate for the proposed work, and/or represents good pedagogical practices.
   D. The project is feasible within the proposed timeframe and proposed/available resources.
   E. Timeliness. Will specific (realistic) opportunities be lost if this application is not funded?
   F. Significance to Loyola. The successful completion of this project will enhance the university’s reputation or specifically further its other strategic goals and/or mission.

2. Outcomes. Factors to consider in reviewing the proposed outcomes include:
   A. There is a clear description of intended outcomes that can be documented; assessment criteria are included.
   B. The proposed outcomes are consistent with the project’s scope and activities.
   C. Nature of the outcomes (e.g., publication, paper presentation, newly designed course, attendance at a workshop, innovative teaching method).
   D. If a book is anticipated, is a publishing contract in place and documented?
   E. Dissemination. The application includes specific plans/commitment to sharing results with the Loyola and/or broader community.

3. Applicant. Factors to consider when reviewing the applicant’s capacity to carry the project to completion include:
   A. The project is within the applicant’s field of expertise and grounded in the applicant’s past work.
   B. There is a demonstration of the applicant’s ability to complete the project and produce the expected outcomes, based on past productivity and record on previous awards.
   C. Successful completion of this project will significantly affect the applicant’s scholarly/artistic progress and/or career.

4. Budget and application. Factors to consider when reviewing the budget and application include:
   A. The application is clearly written and carefully prepared.
   B. The proposed budget is adequate for the proposed activities.
   C. The budget narrative explains expenditures adequately.
   D. The timeline of the project matches with the grant or fellowship period.