Center for Faculty Innovation
Advisory Committee
Meeting Minutes
Monday, February 7, 2011

Present: Tom Ryan, Kendra Reed, Robert Bell, Cathy Rogers, Karen Reichard, Brad Petitfils, Melanie McKay, Liv Newman (anyone else?)

Absent: Thom Spence, Elizabeth Parent.

1. Faculty Development Videos:
   a. Melanie McKay announced that spring faculty development workshops are being videotaped for our CFI website.

   b. Discussion arose over a possible increase in support for faculty who wish to use media, specifically videography. Robert Bell will investigate the details and cost of equipment (cameras) and Brad Petitfils will determine what editing software is the available. This will be an agenda item at the next meeting.

   c. Kendra Reed proposed creating “Best Practices” 5 minute faculty development videos.

2. Mentoring:
   a. Cathy Rogers announced that she will attend the CSS faculty meeting in March. At that time she will call for a draft of a CSS tenure and promotion document (using the HUNS equivalent as a model).

   b. The committee further discussed ideas for a “Mentoring” workgroup to be formed and tasked with the creation of a handbook, training program, and faqs to be posted on the CFI website.

   c. Cathy Rogers (with support from CFI) will organize a luncheon for mentors and another one for mentees in order to survey what their respective needs are at this time. Melanie McKay will provide a current list of mentors and mentees.

   d. It was suggested that Heather Mack be invited to a meeting to help us plan a strategy for assessing mentoring at Loyola (see #4).

3. Other: It was proposed that brown bag luncheons be held so that various faculty constituencies can discuss issues pertinent to them (newly tenured, senior tenured, non-tenured, extraordinary).

The next CFIAC meeting will be held on Monday, March 14 from 11:30 a.m. – 12:30 p.m. in Monroe Library, Room 334.