1. The committee reviewed the rank and tenure documents that have been collected. An AAUP publication was also reviewed. All items will be placed on the CFI Blackboard page under Meeting Materials in the Tenure and Promotion folder. Robert will create a best practices list from the AAUP publication. Committee members will review the list and add/delete as they deem necessary. The next steps need to be determined.

2. It is proposed that a library of rank and tenure documents be created online with university, college, and departmental policies, as well as examples of successful packages.

3. The next committee meeting will be January 24, 2011 at 11:30 a.m. in Monroe Library, 334.