Resolution 1

Mr. Joseph E. Mahoney, Jr., chair of the finance committee, called upon Mr. Jay Calamia to present the proposed budget for fiscal year 2011-12 as outlined on pages 6-7 under Tab 7 of the December 2010 Board Book. Mr. Calamia reported the 2011-12 budget is based on an incoming undergraduate class of 850 new students with an additional 125 transfers and readmits for a total of 925 new/readmits. The retention rate in the budget is 81%. Law revenue is based on a class of 851 students. The budget includes a 5.9% tuition increase, a 1.5% salary pool increase, and a 6% increase in room and board. The budget as presented results in a surplus of $660,000 with a subsequent transfer to the plant fund of $560,000 resulting in a net surplus of $100,000.

Mr. Mahoney reported the finance committee recommends Board approval of the fiscal year 2011-12 proposed budget.

It was so moved and unanimously approved by the Board of Trustees.

Resolution 2

Mr. Barry LeBlanc, chair of the audit committee, reported that on Thursday, November 11, 2010, the Audit Committee of the Board of Trustees met with Administrative Staff and representatives from Deloitte & Touche to review the final draft of the Loyola University New Orleans Financial Statements and Schedule of Expenditures of Federal Awards for the Year Ended July 31, 2010 and Independent Auditors’ Reports, including the governmental audit report, the Internal Control Letter, the Management Letter and the Required Audit Committee Communication Letter. Deloitte & Touche issued an unqualified opinion on the financial statement of the University; noted no material weaknesses in internal controls over financial reporting; noted no instances of non-compliance with requirements or controls over major federal award programs. The Committee voted to accept the aforementioned items unanimously.

Mr. LeBlanc reported the committee accepted the audit and recommends Board approval of the financial statements.

It was so moved and unanimously approved by the Board of Trustees
Resolution 3

Ms. Rita Benson LeBlanc, chair of the academic and student affairs committee, presented the action item regarding the selection of Honorary Degree recipients. She reported that the committee unanimously recommends Board approval of:

Sandra Bullock
Norris Henderson
Jane Lubchenco
Cosimo Matassa
Wendell Pierce

It was so moved and unanimously approved by the Board of Trustees.

Resolution 4

Mr. Derby Gisclair, chair of the institutional advancement committee, reported that the committee recommends Board approval of the Renan Bu & Monica LeDee Professorship in Chemistry.

It was so moved and unanimously approved by the Board of Trustees.
MINUTES
of the
BOARD OF TRUSTEES
Loyola University New Orleans

December 10, 2010
Board Meeting
Audubon Room, Danna Student Center


By Phone: David Ferris, Floyd J. Malveaux, M.D., and Kevin P. Quinn, S.J.


1. Opening of Meeting

Ms. Suzanne Mestayer called the meeting to order at 9:00 a.m., on Friday, December 10, 2010.

Ms. Mestayer recognized Ms. Rita Benson Leblanc who was named the 2010 “Woman of the Year” by City Business. She also recognized Fr. Paul Soukup, S.J., who presented “Communicating in a Catholic World” during a recent lecture on campus. Mr. John Finan, Jr., was honored with the Homines Pro Aliss Award from the Jesuits of the New Orleans Province for his continued involvement with the Jesuit ministries.

2. Approval of Minutes

The minutes of the October 8, 2010 Board Meeting were approved.

The minutes of the October 26, 2010 Executive Committee Meeting were approved.
3. President’s Report

Fr. Wildes reported news from admissions continues to be very positive with a 19% increase in applications to date and a 26% increase in campus visits. He has a high level of confidence that the university is on track to bring in a class of 850. The Office of Admissions is continuing to do more work in developing strategies for admissions and enrollment in graduate programs.

In the area of Academic Affairs and Student Affairs, the Common Curriculum review continues with involvement and input from all appropriate faculty committees.

The searches for a Law Dean and Library Dean are underway. In the search for a Law Dean, airport interviews have been conducted. The field is being narrowed down to five to six candidates who will visit campus in late January and early February for interviews. Provost Kvet commented the pool of candidates is diverse and the quality of the candidates is impressive. The Library Dean search is currently in the advertising and recruiting phase.

Fr. Wildes reported Academic Affairs and Student Affairs are developing plans for the next phase of construction which includes Monroe, the residence hall and student center. Independent cost estimates based on the plans with renderings are being done. He plans to review all options by early February and bring recommendations to the Board in late spring 2011.

In the area of Mission and Ministry, Fr. Wildes reported that Fr. Dziak continues the initial work on planning and working with the architects on the Tom Benson Jesuit Center. Also, ongoing programs to engage faculty and staff in mission programs continue to be offered.

Fr. Wildes said the implementation of the strategic plan, Loyola 2012 is being done in all areas of the university and that he plans to present the Board with an accounting of this year’s accomplishments at the May 2011 Board meeting.

Board Discussion: Faculty Hiring

Provost Ed Kvet presented “Those Who Will Teach,” an overview on faculty hiring nationwide and specifically at Loyola. Major trends facing future faculty hiring nationwide include massive openings at universities in the next 5-10 years as a result of the retirement of baby boomers; dramatic decline in doctoral degrees in the humanities; elimination and consolidation of programs as a result of budget constraints; increase competition for faculty in the areas of business, law, natural sciences, and nursing. He pointed out that Loyola is better positioned for the future than many other institutions because of its balance between the number of junior and senior faculty. In the distribution of faculty by age at Loyola, 52% are under the age of 54. This is good news for the university since it will not have to enter the competitive fray when most universities will be experiencing massive number of retirements. He also commented
that during the last three years, Loyola has been able to fill its faculty openings with young faculty members who have stellar academic qualifications.

There are two categories of faculty status at Loyola: ordinary (tenured and tenure-track) and extraordinary faculty. Provost Kvet detailed the rights and responsibilities of Loyola’s faculty including the importance of discussing and understanding the university’s mission. He also pointed out the importance of the faculty’s role in determining the curriculum and faculty status (promotion); their participation in college and university governance; and the university’s commitment to academic freedom in order to have open discussion. He emphasized the strong sense of participatory governance inherent within Loyola. In this type of governance everyone is invested in achieving success.

Teaching, scholarly and creative activities and community service are the three principle responsibilities of Loyola’s faculty. There truly is a difference among campuses on the role of teaching. On some campuses research may be a priority over the teaching. At Loyola, the emphasis starts with teaching, however; the importance of scholarly and creative activities as well as community service is also recognized. Provost Kvet referenced the resources the university puts forth to ensure that faculty remain current with emerging technologies and pedagogies that reflect teaching and learning best practices. Engaging in scholarly work and creative activities is important to the development of faculty as well as the development of the students. Engaging in activities that reinforce and vitalize teaching is necessary for the re-generation of one’s ideas. Although the pursuit of grants and sponsored research is important at Loyola, it is the not the number one priority since the university does not soft fund programs with grants. He noted Loyola is unique when it comes to the level of its faculty’s engagement in collaborative scholarship with students at the undergraduate level. Many Loyola students graduate having done research and co-authored articles with their professors. He explained this type of collaboration at the undergraduate level does not take place at large research institutions. He is pushing for Loyola to be noticed by *U.S. News and World Report* in this category. The faculty’s role in community service consist of committee work, advising students, involvement in the civic and cultural life of the larger community, and student recruitment and retention.

In explaining the faculty hiring, Provost Kvet noted the process is very different than most business models in that the employees have a dramatic impact on the selection of their colleagues. This is part of the participatory style governance found on Loyola’s campus. A request for a faculty position comes from the college and must be approved by the Provost. Once approved, a faculty committee actively participates in the hiring process and ultimately recommends the preferred candidate to the dean and provost. He commented this also happens at the administrative level as evident in the current dean searches in which faculty committees make recommendations to the provost and President. He believes this is a strong process in that it takes into account the opinion of experts in hiring other experts.

Lastly, Provost Kvet gave an overview of faculty evaluations, the process for promotion in faculty rank, and tenure. He said that annual evaluations of all faculty are conducted
which include evaluations by peers, the respective dean and students. He pointed out the peer evaluations are another example of the participatory governance structure within the university. Loyola has four faculty ranks: instructor, assistant professor, associate professor and professor. Promotions are not automatic and the faculty member has to apply for a promotion in rank. It is a rigorous process which includes demonstration of excellence in teaching, evidence of active scholarship and peer evaluations. In explaining tenure, Provost Kvet noted there is a probationary period of seven years. Tenure and promotion to associate professor normally are concurrent. The tenure process includes an intensive formal review by dean, provost and peers as well as a review from peers outside of Loyola. Candidates for tenure must provide evident of accomplishments in teaching, scholarship, and service. He reported that the national trend at 4-year institutions is split 50% tenured track and 50% non-tenured. At Loyola, the breakdown is 75% tenured and 25% non-tenured.

Committee Reports

A. Finance

Sub-committee on Endowment. Mr. David Ferris, vice chair of the sub-committee on endowment, reported that both portfolios (unrestricted and restricted) are performing well year-to-date. The restricted portfolio which is approximately $181 million is up 6.6%. The unrestricted portfolio is at about $73 million and is up 6.3%. He noted that these returns are outperforming the respective benchmarks set forth by the committee. As of October 2010, the overall endowment portfolio is approximately $255 million.

Sub-committee on Facilities. Mr. John Finan, Jr., vice chair of the sub-committee on facilities, reported that all facility projects are on track and progressing very well. He commended the administrative team at Loyola for their work in this area. Specifically, he reported Thomas Hall and the West Road Garage will be completed in February 2011. The law clinic on the Broadway campus is scheduled to be completed in June 2011.

Mr. Joseph E. Mahoney, Jr., chair of the finance committee, called upon Mr. Jay Calamia to present the proposed budget for fiscal year 2011-12 as outlined on pages 6-7 under Tab 7 of the December 2010 Board Book. Mr. Calamia reported the 2011-12 budget is based on an incoming undergraduate class of 850 new students with an additional 125 transfers and readmits for a total of 925 new/readmits. The retention rate in the budget is 81%. Law revenue is based on a class of 851 students. The budget includes a 5.9% tuition increase, a 1.5% salary pool increase, and a 6% increase in room and board. The budget as presented results in a surplus of $660,000 with a subsequent transfer to the plant fund of $560,000 resulting in a net surplus of $100,000.

Mr. Mahoney reported the finance committee recommends Board approval of the fiscal year 2011-12 proposed budget.

It was so moved and unanimously approved by the Board of Trustees.
B. Audit

Mr. Barry LeBlanc, chair of the audit committee, reported that on Thursday, November 11, 2010, the Audit Committee of the Board of Trustees met with Administrative Staff and representatives from Deloitte & Touche to review the final draft of the Loyola University New Orleans Financial Statements and Schedule of Expenditures of Federal Awards for the Year Ended July 31, 2010 and Independent Auditors’ Reports, including the governmental audit report, the Internal Control Letter, the Management Letter and the Required Audit Committee Communication Letter. Deloitte & Touche issued an unqualified opinion on the financial statement of the University; noted no material weaknesses in internal controls over financial reporting; noted no instances of non-compliance with requirements or controls over major federal award programs. The Committee voted to accept the aforementioned items unanimously.

Mr. LeBlanc reported the committee accepted the audit and recommends Board approval of the financial statements.

It was so moved and unanimously approved by the Board of Trustees.

C. Academic and Student Affairs

Ms. Rita Benson LeBlanc, chair of the academic and student affairs committee, presented the action item regarding the selection of Honorary Degree recipients. She reported that the committee unanimously recommends Board approval of:

- Sandra Bullock
- Norris Henderson
- Jane Lubchenco
- Cosimo Matassa
- Wendell Pierce

It was so moved and unanimously approved by the Board of Trustees.

D. Institutional Advancement

Mr. Derby Gisclair, chair of the institutional advancement committee, reported that the committee recommends Board approval of the Renan Bu & Monica LeDee Professorship in Chemistry.

It was so moved and unanimously approved by the Board of Trustees.

Mr. Gisclair asked Mr. Bill Bishop, vice president of institutional advancement, to summarize for the Board the work being done in his office. Mr. Bishop reported his office has been focused on the implementation of Loyola 2012 specifically focusing on peer perception within the U.S. News and World Report rankings and increasing alumni participation in the annual giving program. He further reported that work with the
campaign organizing group is underway in order to bring a proposal to enter the quiet phase of the comprehensive campaign to the Board at its May 2011 meeting.

E. Trusteeship

Mr. Kevin Poorman, chair of the trusteeship committee, reported that the committee discussed adopting a formal assessment process for Trustees. The process would require new Trustees to complete a self-evaluation after completing their first year. Also, Trustees who are up for renewal (a second term) would be asked to do a self-assessment of their work on the Board combined with a review by the trusteeship committee on the individuals’ performance before being elected to a second term. The committee also discussed the composition of the current Board as well as the composition of an ideal Board. With this in mind, the committee will consider adopting formal criteria for future Trustees.

E. Mission and Identity

Fr. Gerald Cavanagh, S.J., mission and identity committee chair, reported that the committee heard excellent reports from four students involved in various ministries within the Office of Mission and Ministry. He also reported that Fr. Dziak updated the committee on the progress thus far on the selection of an architectural firm for the future Tom Benson Jesuit Center. A booklet containing Loyola faculty testimonials on how mission is incorporated into teaching and scholarship was distributed. The booklet triggered a good conversation on hiring for mission.

Executive Session

The Trustees met in Executive Session.

With no further business, the meeting adjourned at 11:50 a.m.

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P R E S I D E N T        S E C R E T A R Y

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Date