REVISED COMMITTEE DESCRIPTION

COMMITTEE: Committee on Academic, Student Affairs, and Enrollment Management

MISSION STATEMENT / CHARGE

To define, oversee and modify policies and plans that ensure fulfillment of the University’s educational mission, including what students learn and how they learn it, the effectiveness of teaching and learning, selection, recognition and development of faculty, student life staff and academic support staff, assessing and rewarding excellence in providing a holistic education, organization of departments, divisions and colleges, academic and student life standards and requirements, and the appropriate balance between teaching, scholarship/research and service.

Through a coordinated effort with the Sub-committee on Student Affairs, the Committee will focus on, attend to and support the education of the whole person. The Sub-Committee will meet quarterly in advance of the scheduled Board meeting and report to the full Committee at those meetings. It will bring any action items to the full Committee meeting. The Sub-Committee’s focus includes programmatic and financial issues relating to residential life, housing, dining, student conduct, intercollegiate athletics, recreation, health, counseling, co-curricular programs and career development.

Through a coordinated effort with the Sub-committee on Enrollment Management, the Committee will oversee the University’s policies on student recruitment, admission, financial aid, retention and progress toward degree completion. The Sub-Committee will meet quarterly in advance of the scheduled Board meeting and report to the full Committee at those meetings. It will bring any action items to the full Committee meeting. This committee reviews policy matters related to enrollment and financial aid including recruitment results and trends at the undergraduate, graduate and professional levels. As part of its enrollment charge, the committee reviews student retention results and strategies and monitors progress towards graduation.

MEMBERSHIP, LEADERSHIP AND ORGANIZATION

MEMBERSHIP: Membership of the Committee shall consist of nine to twelve members, including five Trustees who are interested in and committed to the institution’s academic and student life programs and priorities – especially the integration and coordination of the educational programs – and representatives from other standing committees (especially the Finance / Buildings & Grounds), as well as appropriate faculty (usually two), student life (usually two student life professionals or related staff) and student (one or two) “delegates.”
LEADERSHIP: The chair and vice-chairs of Committee must be experienced Trustees who understand the higher education enterprise in general, the specific academic and student life mission and goals of the University, the nature and impact of shared governance, and the value of a holistic, integrated approach to achieving the University’s educational goals.

ORGANIZATION: Normally, the Committee should meet on a quarterly basis or in conjunction with regularly scheduled Board meetings. The Committee will be staffed by the chief academic and student life officers.

RESPONSIBILITIES:

- The Committee shall ensure that academic and student life programs are consistent with the University’s mission and strategic plan / goals, and that they are effectively integrated in a holistic approach to student learning. It will review University programs in Academics and Student Affairs which enables student success after graduation.

- The Committee will review and make recommendations on the University’s policies regarding student admission, financial aid, retention, and progress toward degree completion.

- It shall ensure that the institutional budget reflects the institution’s educational plan and priorities.

- It shall ensure that faculty and student life personnel policies and procedures complement the educational priorities of the institution.

- The Committee shall ensure that the institution’s academic and student life programs are appropriate for its students.

- It shall ensure that the institution assesses the effectiveness of all its educational programs, the learning outcomes of all its students – undergraduate, graduate and professional – and the resulting initiatives for continuous improvement.

AGENDA—POLICIES & PRACTICES TO CONSIDER:

- The Committee should set its own agenda, guided by the institution’s mission, strategic plan and other planning documents; it should heed but not be driven by the suggestions of the chief academic and student life officers, other administrators and faculty, student life and student leaders.

- [See Transforming Loyola 2020. ]