Mission and Identity Committee Meeting
Board of Trustees
Loyola University New Orleans

Thursday, December 1, 2011

3:30 pm – 5:00 pm
Octavia II/ Danna Center

Agenda

• Call to Order (Rev. Bentley Anderson, S.J., Chair)

• Opening Prayer

• Approval of Minutes (October 6, 2011 meeting)

• LUCAP: Presentation by student leaders on their work

• Sustaining Agreement between Society of Jesus (NO Province), Loyola University, and the Loyola Jesuit Community: Review

• Ministering to Non-Catholics (Kurt Bindewald):  What are we doing for our non-Catholic students?

• Hiring for Mission: An Update

• Benson Center Update

• Closing Prayer

• Executive Session
Mission and Identity Committee Minutes  
Board of Trustees  
Loyola University New Orleans  
Thursday, October 6, 2011  
Danna Center / Octavia I  
3:30 p.m. – 5:00 p.m.


Guests: Architectural Firm of Holly and Smith; Dr. David Moore, Chair, History Department; Mr. Robby Reed, Asst V-P of Student Affairs.

• Opening of Meeting / Prayer by Kurt Bindewald
• Approval of Minutes / Minutes from May 19, 2011 meeting approved.

• Rev. Kevin Wm. Wildes, S.J. / Proposal Presentation  
  Fr. Wildes stated that three proposals will be brought to this committee for review and comments during the coming months, before each will be presented to the full board for consideration.
  o LUNO’s Vendor Contract Policy: The final draft has come out of University Committee, outlining the policies and best practices a vendor has to follow to do business with the University.
  o Sustaining Agreement involving the Jesuit New Orleans Province, the Loyola Jesuit Community and Loyola University NO, which seeks to define the relationship between these three entities in continuing the Jesuit tradition at Loyola.
  o The Holy Name of Jesus (HNJ) Parish agreement between Loyola University NO, the Jesuit New Orleans Province and the R.C. Archdiocese of New Orleans. The discussion has begun to allow HNJ to become a University Parish. The first draft of this agreement has been sent to Archbishop Aymond.

• Architects / Mr. Jeffrey Smith and Mr. Pierre Theriot of Holly & Smith presented the latest design of the Benson Jesuit Center building through a power point presentation. They displayed the drawings as the initial design stage neared completion. The next step is the cost estimation, which is being determined by an independent cost appraisal firm. After the cost estimate is returned, Fr. Wildes will review it and a decision will be made to either continue construction or return to the program phase for redesign.

• Hiring for Mission / Dr. David Moore  
  Dr. Moore made an informal presentation on how the University mission is brought into the hiring process for faculty and staff. He discussed his own hiring and how he had to respond in writing to the university’s “Character & Commitment” document. He also told of his own involvement in hiring faculty as Chair, and said that there are interview guidelines for the hiring of new faculty on the Provost’s webpage, which discusses addressing the mission. In most cases each department interviews and hires in their own way according to their needs. Fr Dziak stated that the Provost, Dr. Ed Kvet, had stated his desire, before he leaves the University, to review the effectiveness of the
University Identity Statement in hiring for mission. This statement was created out of a subcommittee of the M&I Committee to be used for this purpose. Fr. Dziak stated that an M&M faculty advisory committee is being formed to review the university’s hiring for mission policies. Questions were asked of Dr. Moore and comments followed. Fr. Bowler stated that perhaps questions should be clarified for each discipline. Fr. Soukup stated that it might be better for a policy to come from the faculty and work its way to the Provost, rather than a top-down policy. It was asked that the “Character and Commitment Statement” be sent to the committee, and this was done the week following this meeting.

- Ignatian Colleagues Report / Mr. Robby Reed
  Mr. Reed gave a presentation on the Ignatian Colleagues Program (ICP), in which he is currently enrolled (cohort 3.) A hand out was given to the committee. He described this program as challenging and rewarding, and a great opportunity for him. The ICP seeks to educate lay men and women to continue the Jesuit traditions, so they will become partners in the Jesuit mission. It is a fairly comprehensive 18-month program involving an international immersion and a silent retreat. Mr. Reed said his life has been changed by this experience.

- Reports: Ted Dziak, S.J. and Mr. Kurt Bindewald
  Due to time constraints Fr. Dziak and Mr. Bindewald did not verbally present their reports, but asked for questions, and a couple were addressed to them. Fr. Cavanaugh wanted to know about the term “Jesuit Fellow,” and Fr. Dziak explained that a “fellow” was an entry level short-term hire working in M&M, usually a recent graduate. It is similar to an internship. Fr. Anderson asked about the number of Catholics at Loyola, and asked that the Committee be informed of programming that is being done for non-Catholics.

- Executive Session: After the closing prayer by Fr. Robert Gerlich, S.J., the committee went into executive session.

Respectfully submitted,
Deborah LaMarca
2011-12 GOALS

OFFICE OF MISSION & MINISTRY

The Office of Mission and Ministry at Loyola University New Orleans serves as the primary entity for promoting and enhancing the Catholic, Jesuit identity of the institution as a faith based community of life-long learners seeking God in all things by working for service and justice in the world as women and men with and for others.

Fr. Ted Dziak, SJ
Vice President

Kurt Bindewald
Associate Director

Debbie LaMarca
Executive Assistant to the Vice President

- Develop plans to establish a Center for Volunteer and Public Service for the 2012-13 academic year as called for by the University Strategic Plan
- Actively recruit members of the Society of Jesus for faculty and staff positions at Loyola
- Assist the establishment of university guidelines for hiring for mission for faculty and staff at Loyola
- Continue development of programming and construction plans for completion of the Tom Benson Jesuit Center building by Spring 2014
- Establish comprehensive key performance indicators and assessment strategies for every area within the Office Mission and Ministry
- Establish a Mission and Ministry Faculty/Staff Advisory Committee
- Develop centennial programming throughout all areas of Mission and Ministry
- Develop a dynamic, comprehensive Mission and Ministry Loyola web presence

JESUIT CENTER - OFFICE OF MISSION & MINISTRY

The Jesuit Center is primarily responsible for the orientation and formation of faculty and staff members in the Catholic, Jesuit tradition. Additionally, the Jesuit Center provides campus-wide programming and resources educating about and celebrating Loyola’s Ignatian values and provides international immersion experiences for students, faculty and staff.

Fr. Ted Dziak, SJ
Director

Eric Walsh
Administrative Assistant
Dr. Ricardo Marquez, Assistant Director

Faculty & Staff Development
- Increase opportunities for faculty and staff to appreciate and integrate the Catholic, Jesuit mission into their daily work lives through programs such as Vitamins for the Soul, New Faculty and Staff Orientations, discussion groups about Jesuit pedagogy and “Conversations” magazine articles.
- Develop a page of comprehensive resources for faculty and staff about Jesuit pedagogy and Ignatian spirituality on the Mission and Ministry web site.
- Increase faculty/staff participation and on-campus follow-up at regional and national AJCU offerings such as Ignatian Colleagues Program, Conversations, etc.
- Recruit and form Faculty/Staff team for Belize Immersion trip in May 2012
- In cooperation with the Vice President for M&M and Associate Chaplain for Retreats and CLCs, offer an 18th Annotation experience of the Spiritual Exercises to faculty and staff in Spring 2012.
- As requested by the President, develop a forum on the “Catholic Intellectual Tradition” as part of Loyola’s centennial celebration.

Edwin Madera, Coordinator for University Programs

University Programming
- Plan and execute Loyola Week 2011 activities scheduled for October 30 – November 5 in collaboration with SGA and other entities on campus
- Coordinate annual Lenten lecture and concert series, “Sacred Music and Sacred Words” for 2012 in collaboration with Alumni Affairs
- Create and publish quarterly Mission and Ministry e-news letter, “Magis Moments”

Immersion Programs
- Recruit and select team leaders, staff and student participants for all Ignacio Volunteer immersion experiences: Winter 2011: Jamaica Experience, December 27-January 7; Jamaica Christmas Camp, December 27- January 7; Alumni Belize Camp December 28- January 7; Summer 2012: Jamaica Experience, May 14-23; Belize Summer Camp, July 21-August 14
- Develop additional immersion experiences in other Caribbean or Central American countries like Honduras or the Dominican Republic
- Create a pool of Loyola faculty and staff members available to staff future, expanded immersion offerings
UNIVERSITY MINISTRY - OFFICE OF MISSION & MINISTRY

University Ministry is responsible for all pastoral outreach to, spiritual formation of, and promotion of service and reflection opportunities for the entire Loyola community which includes students, faculty, staff, administrators, and alumni.

Kurt Binewald
Director

Kathy Plasse
Administrative Assistant

Pastoral Outreach
- Provide direct contact and support to all members of the Loyola community as needed through prayer, presence and provision for physical and spiritual needs during times of crisis and celebration
- Provide experiences of “cura personalis” that enable students to appreciate themselves as valued individuals of the Loyola community by responding holistically to their educational, spiritual, emotional, social and physical needs
- Create and distribute for 2011-12 an original birthday card for all faculty and staff members at Loyola
- Distribute alms donations for emergency financial needs of students (textbooks, tuition, food, medicine, etc)

Ken Weber, Associate Chaplain: Liturgy & Music

Liturgy and Music
- Engage the Loyola community in liturgies that express the joy and beauty of the Roman Catholic faith
- Increase opportunities for students to feel a deep connection to a community of believers through active participation in liturgies by drawing on students’ musical talents, organizational skills, and desire to serve
- Create more explicit connections between positive communal worship experiences and the development of attitudes of loving service
- Engage student involvement in concrete stewardship plans for their time, talent and treasure
- Prepare and educate the Loyola community for the implementation of the new Roman Missal at Advent
- Assist with planning and design of new, intentional campus chapel in Tom Benson Jesuit Center
Retreats
- Provide all members of the university community with opportunities to experience God through familiarity with Ignatian methods of prayer and tenants of Ignatian spirituality
- Continue formation of a developmental plan of retreats that provides ever deepening retreat experiences for Loyola community members
- Encourage and empower retreatants to continue nurturing their encounter with God outside the retreat period
- Increase participation of “non-usual” suspects in retreat experiences
- Develop long-term solutions for retreat funding and adequate retreat facilities
- Develop structured formation strategies for student leaders of the Awakening Retreat program

Christian Life Communities
- CLC members will deepen their ability to recognize and articulate movements of the Spirit in their lives through learning Ignatian methods of prayer and discernment and sharing these experiences in a supportive community of friendship and service
- CLCs will work to strengthen connections among other Loyola CLCs as well as the national and global CLC community
- A “Phase III” CLC will be established for veteran members of the CLC movement on campus
- Loyola will provide training, mentoring and resources for Archdiocesan-wide CLC groups formed through the Office of Young Adults of the Archdiocese of New Orleans

Arlene Wiltz, College of Law Chaplain

Law School Ministry
- Assist the newly appointed Dean of the College of Law in imparting the Catholic, Jesuit mission and identity of Loyola to all law faculty, staff and students.
- Work with students in their discovery of their calling to become an attorney as a vocation, becoming “servant leaders” in law school, in the legal community and in their local communities.
- Provide pastoral outreach and faith development opportunities at the College of Law campus and connect College of Law community with other Associate Chaplains and programs on the main campus.
Faith, Service, Justice & Sustainability

- Research best practices and resources for comprehensive assessment strategies related to university-wide community engagement activities
- Assist in the development of Loyola’s contract policy for outside vendors and service providers
- Assist in the development of programs and policies to enhance Loyola as a “green” campus
- Continue creation of a comprehensive, developmental model of community engagement by students in the greater New Orleans area

Loyola Community Action Program (LUCAP)

- Create and implement an orientation week of intensive service and reflection for 50 first year students before the Fall 2011 semester begins
- Formalize the process for creating official LUCAP projects and policies for holding student project leaders accountable for success
- Enhance record keeping of service and learning hours for assessment purposes
- Deepen reflection and social analysis components of all community engagement activities
- Increase student knowledge and articulation of social justice issues
- Deepen students’ appreciation of the connection between faith, service and justice regardless of one’s own faith background
- Assist LUCAP members in building a community of solidarity and justice by recognizing their potential to create social change
Faith and Sacramental Formation

- A new, full-time Jesuit priest will coordinate all sacramental preparation (RCIA, Eucharist, Confirmation, Baptism, Marriage, Reconciliation, and Anointing of the Sick) for members of the Loyola community in collaboration with Holy Name of Jesus Parish and other members of the Loyola Jesuit community.
- Establish a pastoral presence at the “front door” of campus by establishing an Associate Chaplain office on the first floor of the newly renovated Thomas Hall
- Coordinate vocational discernment information and programming – both religious and post-graduate volunteer opportunities
- Provide more consistent pastoral presence to athletic teams

Ecumenical and Interfaith Outreach

- The Interfaith Coordinator will further develop collaborations begun with local ministers, especially those assigned to nearby campus ministry centers, to increase their regular presence and ministry on campus
- A formal student survey will be developed and implemented to gauge interest and needs of the non-Catholic community at Loyola
- Increased web and print resources for non-Catholic students will be provided by Spring 2012
- A regular schedule of on-campus interfaith and ecumenical services will be created in addition to “informational” programs about other faith traditions
- On-going work and evaluation on the President’s Interfaith and Community Service Campus Challenge focusing on local immigrant populations
Resident Chaplain Program

- Provide a pastoral adult presence in the residence halls by living in-residence and through regular attendance at programs and meetings
- Support student and pro-staff members of Residential Life in their roles as mentors and guides to residents
- Provide spiritual programming in the residence halls
- Provide support and presence to all resident students beyond the particular floor or hall one lives
- Meet regularly with other Resident Chaplains and Residential Life pro-staff for on-going formation and discussion of best practices in each hall
**Sunday, October 30**

**Ignite the Spirit of Loyola:**
- Loyola Week Opening Mass
  - 9 p.m., Horseshoe/Marquette Hall
  - Rain location will be in Ignatius Chapel.

**Monday, October 31**

**Ignite the Spirit of Creativity:**
- Best Jesuit Theme Halloween Costume Contest
  - 4:30 – 6:30 p.m., Peace Quad
  - Win prizes for the best Halloween costume—extra points for a Jesuit theme!

**Tuesday, November 1**

**Ignite the Spirit of Community:**
- Ignatian Carnival:
  - Music, Food, and a Piñata!
  - 12:30 – 2 p.m. (window), Peace Quad
  - Celebrate the rich culture and diversity of Loyola.

- Dinner with the Jesuits
  - 5:30 – 6:30 p.m., Orleans Room/Donna Student Center
  - Share a meal with the Jesuits of Loyola and get to know the men in black.
  - CO-SPONSORED BY THE STUDENT GOVERNMENT ASSOCIATION

**Wednesday, November 2**

**Ignite the Spirit of the Soul and Mind:**
- Alumni Memorial Mass
  - Feast of All Souls
  - 6 p.m., Ignatius Chapel/Bobet Hall
  - CO-SPONSORED BY THE ALUMNI ASSOCIATION

**Framing our Challenges in Jesuit Education**
- SPEAKER: FR. CHARLES CURRIE, S.J.
  - 7:30 p.m., Miller 114
  - Former president of the Association of Jesuit Colleges and Universities (AJCU)

**Thursday, November 3**

**Ignite the Spirit of Justice:**
- The Iggy 5 Race
  - 12:30 – 2 p.m. (window), Peace Quad
  - Around St. Ignatius Statue
  - Join us for a fun three-legged race around the Iggy statue, with many twists and obstacles.
  - Participate or just watch!
  - CO-SPONSORED BY ALPHA SIGMA NU, JESUIT HONORARY FRATERNITY

**Law Symposium: Freedom without Justice—Mr. Thompson’s Exoneration**
- 12:15 – 6:15 p.m., College of Law, Room 308, 526 Pine Street
  - Mr. Thompson will tell how he escaped execution seven times after being wrongfully incarcerated on death row at 5:30 p.m. A representative from the District Attorney’s office will speak at 1 p.m. For a full schedule, please visit www.law.loyno.edu/jpil-symposium
  - SPONSORED BY LOYOLA UNIVERSITY COLLEGE OF LAW AND LOYOLA’S JOURNAL OF PUBLIC INTEREST LAW

**Friday, November 4**

**Ignite the Spirit of Sportsmanship:**
- The Ignatian Olympics
  - 4:30 – 6:30 p.m., Residential Quad
  - Open to all student organizations. Experience the Wolfpack spirit and win prizes up to $500 in bookstore gift certificates. Watch as students compete to be the best of the best!

**GODSPELL: A Fresh New Vision**
- 8 p.m., Marquette Theater/Marquette Hall
  - Call 865-2074 for ticket information.
  - SPONSORED BY THE DEPARTMENT OF THEATRE ARTS AND DANCE

**Saturday, November 5**

**Ignite the Spirit of Action and Service:**
- Wolves on the Prowl
  - 9 a.m. – 1:30 p.m., Meet in the St. Charles Room
  - Join the Loyola community with students, faculty, staff, and alumni on a day of service and being men and women with and for others.
  - CO-SPONSORED BY THE OFFICE OF ALUMNI RELATIONS AND UNIVERSITY MINISTRY

**Women’s Basketball vs. Florida Memorial**
- 2 p.m., The Den
  - SPONSORED BY THE MAROON PLATOON

**Celebration of Service**
- 4:30 – 6:30 p.m., Residential Quad
  - Celebrate the end of Loyola Week, our day of service, and enjoy the Wolfpack spirit.
  - CO-SPONSORED BY THE STUDENT GOVERNMENT ASSOCIATION

**LOYOLA UNIVERSITY NEW ORLEANS**

**OFFICE OF MISSION AND MINISTRY • mm.loyno.edu • (504) 865-3226**