Loyola University New Orleans

Executive Committee Meeting

DRAFT AGENDA

April 3, 2012

10 a.m. Central Time

President’s Dining Room in Thomas Hall, 1st Floor

I. Admissions Update          Fr. Wildes
II. Legal Update              Gita Bolt
III. Contract Policy         Fr. Wildes   ACTION ITEM
Attachment
IV. May Board Meeting         Fr. Wildes
   FY 2012-2013 Budget Approval
   Approval of Endowed Professorship
   Approval of Naming Policy
   Approval of Gift and Pledge Policies and Procedures (tentative)
   Faculty Handbook Revisions
V. President’s Evaluation 2011-12  Kevin Poorman
   Compensation
Loyola University New Orleans

Executive Committee Meeting

MINUTES

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10 a.m. Central Time

President’s Dining Room in Thomas Hall, 1st Floor


By Phone: Kevin Poorman, Bentley Anderson, S.J., Dennis Cuneo, Derby Gisclair, Joseph Mahoney and Floyd Malveaux.

Fr. Wildes called the meeting to order at 10:00 a.m.

Admissions Update. Fr. Wildes stated Loyola is in a good position overall to meet the enrollment goals of 900 new first-years and 130 transfers/readmits. Applications are up 2% as compared to last year. Enrollment deposits are even with last year at this time. President’s Open House which was held in March was a success. He also mentioned that the university is shifting more toward need-based aid rather than merit-based aid. Demand for graduate programs remains strong, especially in nursing and counseling.

Legal Update. Ms. Gita Bolt gave an update on pending litigation.

Contract Policy. In presenting the draft of the contract policy, Fr. Wildes explained two years ago, union organizers attempted to organize the Sodexo workers (food services). The attempt was unsuccessful. Fr. Wildes said as a Catholic institution, Loyola should have guidelines for its vendors. A committee, chaired by Tommy Screen, was formed and developed the contract policy which is being reviewed at today’s meeting. The policy has been reviewed by legal counsel, Ms. Gita Bolt; the Cabinet, and the Mission and Identity committee at its March 2012 meeting.

The committee discussed the draft policy. Mr. Finan sent his comments to Fr. Wildes and said such a policy is the right thing to implement at a Catholic institution. Mr. Poorman commented on the number of employees a business needs to be considered as a Certified Diverse Small Business Plan Clause and asked about the number (less than 50) that is stated in the policy. Dr. Malveaux asked if a policy such as this is being used by other AJCU universities, Fr. Wildes responded that no other AJCU institution has such a policy. Mr. Mahoney asked if current suppliers have reviewed the policy. Fr. Wildes replied that WFF (facilities) did. When the policy is adopted, Fr. Wildes said he wants to be very public about the implementation of the contract policy and will ask Mr. Screen to develop a plan to communicate the adoption of this policy.
Fr. Wildes asked the members of the committee to send him any more suggestions and clarifications via email. He will ask Mr. Screen to give a presentation on the contract policy at the May Board meeting.

**May 2012 Board Meeting.** Fr. Wildes announced that at the May Board meeting, business needing Board action includes: approval of the FY 2012-2013 Budget, a Board of Regents’ Endowed Professorship, Gift Naming Policy, Gift and Pledge Policies and Procedures (tentative) and Faculty Handbook Revisions.

**Independent Auditors.** Mr. Barry LeBlanc explained that at the May Board meeting, the Board usually approves the auditors, however, because of recent developments and changes in the operations at Deloitte and Touche the committee most likely will not have a recommendation in time for the May Board meeting. Mr. LeBlanc explained the committee is looking at other proposals from other accounting firms. Since there is high possibility that the committee will not have a recommendation by the May Board meeting, the committee discussed the possibility of a Board resolution delegating the authority to approve the auditors on behalf of the full Board to the Executive Committee.

**President’s Evaluation.** Fr. Wildes stepped out of the room as the Executive Committee discussed how the process of the President’s Evaluation and compensation will be handled. The deadline for the Online President’s Survey is April 17. A summary report of the evaluation results will be prepared for the Board and will be included in the May Board mailing.

With no further business, the meeting adjourned at 10:33 a.m.