I. Admissions Update / Recap on Open House  Fr. Wildes

II. Legal Update  Gita Bolt

III. Implementation of Loyola 2012 Update Reports  Fr. Wildes

IV. May Meeting/Action Items  Fr. Wildes
   a. Faculty Handbook Changes
   b. Trusteeship Committee
      Election of new officers
      Re-election of first term to second term
      Election of new trustees
      Emeritus Status: John Laborde
   c. Construction Recommendations
   d. Capital Campaign
   e. Finance
      Approval of FY 2011-2012 Budget
I. **Admissions Update / Recap on President’s Open House.** Fr. Wildes reported Fall 2011 admissions activity remains very strong and that the university is on target to meet its goal of 975 which includes 850 new first years and 125 transfers. First year applications are 21% above last year at this time (6077 v. 5017) and deposits are 22% higher, (146 v. 120). Deposits are due May 1.

The President’s Open House held Saturday, April 2 was well attended. There was a 15% increase in attendance.

On retention, Fr. Wildes said important gains have been made and the admissions office is working to have a strong showing in fall class registration, which began April 4. We have confidence in the long-term efficacy of our programs and plan.

Fr. Wildes commented that Mr. Sal Liberto’s office has been working on professionalizing the admissions operations of graduate programs. This is an area of revenue growth for the university. The university offers a new online criminal justice program that just started and demand is strong for the summer and fall in all graduate programs, especially in counseling and nursing.

II. **Legal Update.** Ms. Gita Bolt, general counsel, gave an update on pending litigation.
III. **Implementation of Loyola 2012 Update Reports.** Fr. Wildes reported each vice president is preparing Loyola 2012 implementation update reports for the May Board meeting. The reports will include accomplishments in academic year 2010-11 and initiatives on the horizon.

IV. **May BOT Meeting / Action Items.** Fr. Wildes gave an overview of the action items for the upcoming BOT meeting. Academic and Student Affairs committee will have updates to the faculty handbook including the new University Policy on Harassment and Discrimination, grants and leaves, and university administrative structure. There are also several items coming from the Trusteeship Committee including the election of a new slate of officers, the re-election of first term to second term trustees, the election of new trustees and approving John Laborde for emeriti trustee status.

Regarding construction recommendations, Fr. Wildes stated architectural plans for Phase II of the construction projects have been completed and those plans were sent out for independent cost estimates. He has met with Mr. Jay Calamia and Mr. Leon Mathes about financing capabilities for Phase II and with Mr. Bill Bishop about what parts of the project are fundable through fundraising efforts. Fr. Wildes is reviewing all options and a set of recommendations is forthcoming. There are many factors to consider as he reviews these plans. Fr. Wildes mentioned that in the future there are properties which may become available to the university.

Phase I of the construction projects which included the renovation of Thomas Hall, the infrastructure projects, and the additional floors to the West Road Garage will be completed in May.

The Finance Committee will also bring to the Board the FY 2011-12 Budget for approval. Our practice is to present the Budget recommendations in two phases. The first phase is presented to the Trustees at the December Board meeting and involves the recommendation of Tuition and Fee rates, Room and Board rates, and Salary Merit Pool increases. The second phase will be presented at the May meeting and includes the remaining parts of the budget, accompanied by any revisions of revenue and expense projections.

V. **Other**

Fr. Wildes updated the Executive Committee on the following:

**360 Degree Evaluations.** Fr. Wildes mentioned in addition to his annual evaluations of his direct reports, he will begin conducting 360 degree evaluations on his most senior vice presidents this year including Provost Ed Kvet, Dr. Cissy Petty and Mr. Jay Calamia. Next year he will conduct 360 degree evaluations on the remaining vice presidents. These evaluations include feedback from those who report to the vice presidents.
President’s Evaluation. Fr. Wildes reminded the committee that the on-line president’s evaluation has been sent to the Board and responses are due April 11.

Sungard Evacuation Mode Testing. Fr. Wildes commented the university recently held an off-site exercise in testing the procedures and processes of its financial systems, student finance, student records, and human resources systems in the event the university had to re-locate during an evacuation.

Executive Session. The committee went into executive session.

The meeting adjourned at 10:40 a.m.