Resolution 1

Mr. Joseph E. Mahoney, Jr., chair of the finance committee, reported that the finance committee recommends approval of the 2010-11 budget as referenced on pages 6-7 under Tab 7 of the May 2010 Board book.

It was so moved and the 2010-11 budget was unanimously approved by the Board of Trustees.

Resolution 2

Fr. Mark Massa, S.J., chair of the academic and student affairs committee, reported the committee recommends Board approval of the proposed revisions to the Faculty Handbook as outlined on pages 13-19 under Tab 8 of the May 2010 Board book. The revisions concern the policies and procedures for University Professor, sabbatical leave policy, emeritus status, and parental leave for full-time faculty.

It was so moved and the proposed revisions to the Faculty Handbook were unanimously approved by the Board of Trustees.

Resolution 3

Fr. Massa reported the committee recommends Board approval of the Resolution for Grant Authorization. The resolution gives the provost and the vice provost for institutional effectiveness and research the authority to sign grant proposals, accept funded grants, and sign contracts as stipulated in current Loyola policy.

It was so moved and unanimously approved by the Board of Trustees.
Resolution 4

Mr. Kevin Poorman, chair of the trusteeship committee, reported the committee reviewed the slate of officers to serve for the 2010-11 fiscal year. The committee recommends approval by the full Board of the following:

Suzanne T. Mestayer, Chair
J. Kevin Poorman, Vice Chair
Rev. Kevin Wm. Wildes, S.J., President
Rev. Lawrence W. Moore, S.J., Secretary/Treasurer

It was so moved and unanimously approved by the Board of Trustees.

Resolution 5

Mr. Poorman reported the committee recommends the reelection of the following first term Trustees to a second term:

Carolyn M. Callahan
Dennis C. Cuneo
Gail W. Jock
Floyd J. Malveaux, M.D.

It was so moved and unanimously approved by the Board of Trustees.

Resolution 6

Mr. Poorman reported the committee recommends the election of the following individuals as New Trustees for the term beginning August 1, 2010. They are:

Robert “Bob” Brown
Sean O’Keefe
Anne Gauthier
Virginia Angelico-Tatum

It was so moved and unanimously approved by the Board of Trustees.

Resolution 7

Mr. Barry LeBlanc, chair of the audit committee, reported the committee recommends Board approval of the Internal Audit Charter included under Tab 10 of the May 2010 Board book.

It was so moved and unanimously approved by the Board of Trustees.
MINUTES
of the
BOARD OF TRUSTEES
Loyola University New Orleans

May 14, 2010
Board Meeting
Audubon Room, Danna Student Center


By Phone: Carolyn Callahan and Joseph M. O’Keefe, S.J.


1. **Opening of Meeting**

Ms. Suzanne Mestayer called the meeting to order at 9:30 a.m., on Friday, May 14, 2010.

Ms. Mestayer commented on the success of the spring 2010 Commencement ceremonies and the positive media coverage Loyola received on Mr. Drew Brees being the commencement speaker. Fr. Wildes said he would like to publicly thank Ms. Rita Benson LeBlanc for all her efforts in helping Loyola secure Mr. Brees as speaker.

2. **Approval of Minutes**

The minutes of the March 12, 2010 Board Meeting were approved.

The minutes of the April 7, 2010 Executive Committee Meeting were approved.
3. **President’s Report**

Fr. Wildes acknowledged several personnel changes by first recognizing Ms. Vicki Frank who served as vice president for Institutional Advancement since the fall of 2005 and who will retire in July. He reported that Mr. Bill Bishop will join Loyola in the summer as vice president for Institutional Advancement. Fr. Wildes announced that Ms. Mary Lee Sweat, who has served as Dean of Libraries for over 40 years, is retiring this year. Ms. Deborah Poole who is currently associate dean of public services will serve as interim dean of Libraries as of August 1. A search for a new Dean of Libraries will be underway. He also reported that Ms. Kathy Lorio will serve as interim dean of the College of Law as the search for a new law dean is in process.

Fr. Wildes said there are ongoing efforts by the Service Industry Employees Union to unionize Sodexho workers on campus. He will continue to keep the Board apprised on this matter.

Fr. Wildes further reported there is a bill in the state legislature about law clinics that would have a direct effect on Loyola’s law clinic. Law Clinic Bill- SB. 549 prohibits certain activities by law school clinics, including suing state government agencies. The bill is backed by the Louisiana Chemical Association. Fr. Wildes will be testifying in Baton Rouge. He will keep the Board apprised of its outcome.

4. **Loyola 2012: Implementation Update**

Fr. Wildes said a year ago the Board approved the university’s integrated strategic plan, *Loyola 2012*. He reminded the Board that the development of the plan was a year in the making involving the university’s committee structure as well as having Board involvement. A year later, he would like to update the Board on what has been accomplished thus far and what can be expected for the upcoming year. (A written report on the implementation of *Loyola 2012* was distributed at the meeting.)

Fr. Wildes commented he is proud of what the leadership team has been able to accomplish in one year including programmatic changes such as in the common curriculum as well as facilities planning which gives the university a map for the future. The three overarching goals of *Loyola 2012* are:

- Enhance Jesuit Values
- Improve Student Retention
- Enhance Reputation and Stature

Fr. Wildes called upon Fr. Ted Dziak, vice president of Mission and Ministry, to give an update on the implementation of the first goal: Enhance Jesuit Values. Fr. Dziak explained that within the overarching goal of enhancing Jesuit values there are four specific goals: establishing a Center for Volunteer and Public Service; university-wide orientation and formation in Jesuit Values; providing faculty support for finding
expression of the Jesuit/Catholic mission and identity in academic programming; and collaborating within the global Jesuit Network.

Fr. Dziak reported that the development of the new Center for Volunteer and Public Service is underway and much work toward the center’s establishment has been accomplished including hiring of a Jesuit Center fellow who has begun initiating the planning. Planning efforts thus far have included assessing the needs of community partners, faculty, staff, and students. The official opening of the Center is scheduled for fall 2011. He also reported that Mission and Ministry increased the number of its immersion programs from two to six. Immersion programs have included taking students to Jamaica and Belize, the Texas/Mexico border as well as an inner city New Orleans. Finally, he explained, his staff in conjunction with academic affairs staff, has begun the laborious application process to gain the Carnegie Classification in Civic Engagement.

The second and third Jesuit values address an overall formation of students, faculty, staff, alumni, Board of Trustees, and parents. Additional staff was hired to provide faculty and staff with orientation and formation programs on Jesuit values. A part time staff member met with each office on campus and conducted mission and identity workshops. In addition, orientation programs for new faculty were conducted as well as ongoing workshops on Jesuit values for faculty. Fr. Dziak said discussions are underway with Academic Affairs about what role Mission and Identity plays in the new core curriculum and that positive advancements have been made on that front. Overall, he said, a tremendous amount of progress has been made and Mission and Ministry has a much greater presence and dialogue with faculty and staff.

Fr. Dziak also reported that initial discussions with the Center for International Education and Center for Caribbean and Latin American Studies have begun. He said dialogue with the Jesuits in Belize has been initiated to explore options for new programs there that are both academic and service oriented.

Fr. Wildes called upon Provost Ed Kvet, Vice President for Student Affairs M. L. “Cissy” Petty, Ph.D., and Vice President for Enrollment Management, Mr. Sal Liberto, to give an update on the second goal: Improve Student Retention.

Provost Kvet reported that a number of initiatives were implemented in the course of this year to increase student retention including the development of a fully integrated First Year Experience (FYE) program; the work of the iLive (Ignatius Loyola Institute for Values Education) in preparing students for civic-minded lives of purpose; and the creation of Academic Success Centers. He explained there was much success in the FYE program which focuses on academic first-year topical seminars that are supported by learning communities – both residential and non-residential through Student Affairs and linkages with the Office of Mission and Ministry.

Dr. Petty emphasized the level of collaboration that occurred between Student Affairs in Academic Affairs in implementing Loyola 2012 that dealt with improving student retention. Enhancing the athletic program was one part of the action plans to increase
student retention with women’s tennis added in the fall 2009 and men’s tennis to be added in fall 2010.

Mr. Liberto explained that another action plan to increase student retention is better student-parent engagement and communication. He said it is his office’s intention to enroll students who will graduate. He said part of the admissions process is to educate parents and students on persistence with the goal of graduation. Special communications were sent out to students who are at a higher risk not to persist and their parents. In an effort to identify at risk students, a new position within the enrollment office was created: the student success and retention coordinator. Through an early warning system, this person is able to identify at risk students and provide them with the support they need to succeed.

Provost Kvet reported on some of the action plans implemented to increase the university’s reputation and stature which is the third goal of Loyola 2012. He cited the overhaul of the common curriculum, the enhancement of interdisciplinary programs and graduate education, and the expansion of online program technology. Vice President of Institutional Advancement, Ms. Vicki Frank, updated the Board on the implementation of several initiatives that have been undertaken to increase the external reputation of the university. She explained one of the ways in which external reputation is tracked is through the U.S. News & World Report rankings. With this in mind, there has been a more concentrated effort in developing a communications plan for a “peer perception” campaign in which voting members at each institution within Loyola’s category will receive monthly mailings. She cited the dissemination of an upgraded President’s Report and a brochure about service learning to the university’s peer group; increased press release coverage to the cities of peer institutions; and the purchase of Google terms related to key Loyola programs. In addition, a Provost Report which focuses on the academic accomplishments of students and faculty will be produced as the lead-off publication next fall for the “peer perception” campaign.

5. Committee Reports

A. Finance

Mr. Joseph E. Mahoney, Jr., chair of the finance committee, recognized the Loyola team on the success of the recent bond issue and called upon Mr. Leon Mathes, associate vice president of financial affairs, to update the Board on the bond sale. Mr. Mathes reported that the university’s bond offering was met with strong demand from investors. The university closed the bond sale on March 24, 2010 with the university receiving a net of $34,348,000 from the sale of bonds. The bonds are structured for 30-year level debt service with an interest rate of 4.707%.

Mr. Mahoney called upon Provost Kvet to give an update on facilities. Provost Kvet reported that infrastructure improvement projects are wrapping up and that work on the addition of the two floors to the West Road Garage will begin this summer. The renovation of Thomas Hall is on schedule to be completed in early 2011. Currently, the
planning of Phase II is underway which involves the demolition and building of a new student center and residence hall and the total renovation and the addition of two floors to Monroe Hall. Architectural firm(s) for these projects will be selected during the summer.

Mr. Mahoney called upon Mr. David Ferris, vice chair of the sub-committee on endowment, to update the Board on the endowment. Mr. Ferris reported that year-to-date the endowment is up 5.5%. He reminded the Board that the portfolio is more broadly diversified than it has been historically and it has done very well over the last year. He also mentioned that the committee has been very pleased with the performance of the university’s outside consultant, CSG.

Mr. Mahoney reported that the finance committee recommends approval of the 2010-11 budget as stipulated on pages 6-7 under Tab 7 of the May 2010 Board book. The budget is based on an incoming undergraduate class of 800 new students with an additional 125 transfers and readmits for a total of 925 new/readmits. The budget includes a 5.9% tuition increase, a 3.5% salary and equity increase, and 6% increase in room and board. The budget as presented results in a deficit of $2.2 million to be offset by business interruption proceeds.

It was so moved and the 2010-11 budget was unanimously approved by the Board of Trustees.

B. Academic and Student Affairs

Fr. Mark Massa, S.J., chair of the academic and student affairs committee, reported the committee recommends Board approval of the proposed revisions to the Faculty Handbook as outlined on pages 13-19 under Tab 8 of the May 2010 Board book. The revisions concern the policies and procedures for University Professor, sabbatical leave policy, emeritus status, and parental leave for full-time faculty.

It was so moved and the proposed revisions to the Faculty Handbook were unanimously approved by the Board of Trustees.

Fr. Massa also reported the committee recommends Board approval of the Resolution for Grant Authorization which is in the Board packets. The resolution gives the provost and the vice provost for institutional effectiveness and research the authority to sign grant proposals, accept funded grants, and sign contracts as stipulated in current Loyola policy. (A signed copy of the resolution is attached to these minutes.)

It was so moved and unanimously approved by the Board of Trustees.
C. Trusteeship

Mr. Kevin Poorman, chair of the trusteeship committee, reported the committee discussed the results of the Trustee Self-Evaluation. He thanked those who participated. Twenty-three Trustees participated in the survey. Overall, the results were positive and many Trustees find serving on the Board to be a rewarding and fulfilling experience. The results revealed three areas to focus on: more education around Institutional Advancement and what is expected of Trustees regarding this area; continuing education of Board members; and reviewing the effectiveness of the committee structure put in place two years ago and the purview of the committees.

The committee also discussed the process of recruiting new Board members. He commented that part of the function of being a Trustee is to make recommendations for prospective Trustees.

Mr. Poorman reported the committee reviewed the slate of officers to serve for the 2010-11 fiscal year. The committee recommends approval by the full Board of the following:

Suzanne T. Mestayer, Chair  
J. Kevin Poorman, Vice Chair  
Rev. Kevin Wm. Wildes, S.J., President  
Rev. Lawrence W. Moore, S.J., Secretary/Treasurer

It was so moved and unanimously approved by the Board of Trustees.

Mr. Poorman reported the committee recommends the reelection of the following first term trustees to a second term:

Carolyn M. Callahan  
Dennis C. Cuneo  
Gail W. Jock  
Floyd J. Malveaux, M.D.

It was so moved and unanimously approved by the Board of Trustees.

Mr. Poorman reported the committee recommends the election of the following individuals as New Trustees for the term beginning August 1, 2010. They are:

Robert “Bob” Brown  
Sean O’Keefe  
Anne Gauthier  
Virginia Angelico-Tatum

It was so moved and unanimously approved by the Board of Trustees.
D. Audit

Mr. Barry LeBlanc, chair of the audit committee, reported the committee recommends Board approval of the Internal Audit Charter included under Tab 10 of the May 2010 Board book.

It was so moved and unanimously approved by the Board of Trustees.

E. Institutional Advancement

Mr. Derby Gisclair, chair of the institutional advancement committee, reported the committee was presented with the initial review of the communication, marketing and branding materials from the KOR Group. The KOR Group was hired to develop a communications plan for the capital campaign. He said KOR did an excellent job in preparing the initial campaign marketing materials. The next step is putting the materials together in a final form to present to the committee at its October meeting.

He also reported that the Alumni Board had a 100% participation in giving.

F. Mission and Identity

Fr. Gerald F. Cavanagh, S.J., chair of the mission and identity committee, reported that the committee is pleased with the accomplishments of Mission and Ministry this year. He reported Mr. Scott Porot, a fellow in the Jesuit Center, gave a presentation on the initiatives underway for the creation of the Center for Volunteer and Public Service. The center will be an umbrella organization to assist with all aspects of service on campus.

VI. Executive Session

The Trustees met in Executive Session.

With no further business, the meeting adjourned at noon.