AGENDA

1. Welcome and Introductions  Michael Braden, S.J.

2. Approval of Minutes of May 16, 2013*  Michael Braden, S.J.

3. Student Government Association Report  Jasmine Barnes

4. Enrollment Management and Student Success  Marc Manganaro, Cissy Petty, and Roberta Kaskel

5. Key Performance Indicators  Marc Manganaro, Cissy Petty, and Roberta Kaskel

6. Executive Session

*Attachment
Present: Floyd Malveaux, M.D., Chair; Gail W. Jock, Vice Chair; Bentley Anderson, S.J.; Jim Bowler, S.J.; Michael Braden, S.J.; Rachel Kent; Joe O'Keefe, S.J.; Kevin Quinn, S.J.; Richard Salmi, S.J.; Ileana Suquet; Khaled Badr; Jasmine Barnes; Mary Oriol; Sal Liberto; Marc Manganaro; and Cissy Petty.

Guest: Gita Bolt

A regular quarterly meeting of the Academic and Student Affairs Committee of the Board was held on Thursday, May 16, 2013, at 1:00 p.m. in Monroe Library, Seminar Room 4. The minutes of December 6, 2012 were approved.

Student Government Association Report
Mr. Khaled Badr, outgoing Student Government Association (SGA) President, and Ms. Jasmine Barnes, incoming SGA president, gave a report on the many initiatives completed this year by the SGA. The mission of the SGA is to support students' campus life by promoting student welfare, establishing an effective and representative leadership body, encouraging a clear and continuous exchange of ideas between students and the administration, and assuming the fullest powers and responsibilities of self-government. Initiatives completed this year included the following: installation of hydration stations with water bottle refill; options for lower priced food options on campus; Collegiate Readership Program; new bike racks; voting booths for campus elections; cell phone charging stations; and funding for other campus events and programs. The SGA also made internal operations changes in their constitution, budget allocation process, and coordination of events.

Student Success Initiative
Drs. Manganaro and Petty reported on the Student Success Initiative, which was launched in December in response to the two-year decline in first-to-second year retention. The focus of this initiative is to foster student success. The steering committee and its work groups, comprised of faculty and staff from across the campus, worked vigorously throughout the spring semester. A report with high-priority action plans was provided to committee members. Members of the steering committee will work throughout the summer to implement immediate plans, and the full steering committee will resume its work in the fall.

Program Updates
Academic Affairs
Dr. Manganaro gave an update on current matters in academic affairs. The new Common Curriculum is on pace to launch the first phase in the fall. We are revisiting the number of course sections that will need to be offered due to expected enrollment shortfall. Monroe Hall renovations are on schedule. The Strategic Planning Team met regularly this year and will meet into the summer in preparation for developing a new strategic plan next year. The SPT will incorporate the enrollment and financial challenges in its planning. Throughout this year, Dr. Manganaro has worked with the deans on instructional efficiency by reviewing faculty course loads and number of sections offered with an eye toward efficiency, equity, and rationality.
**Student Affairs**

Dr. Petty reported that Cabra Hall renovations are on budget and on schedule for occupancy at the start of the fall semester. Cabra Hall will be new and modern, and offer our students the kind of housing they want. The Sodexo contract is up for renegotiation and Dr. Petty is working with them to develop new food concepts. Focus groups were held with students and surveys conducted to determine what food options students would like to have on campus. Dr. Petty also discussed the unique dining partnership between Loyola and Tulane which allows students from both schools to use their own meal plan to purchase food at either school. The student affairs strategic plan will be revised this summer to incorporate plans from the Student Success Initiative.

**Enrollment and Retention Update**

Mr. Liberto reported on fall enrollment and the projected shortfall of first-year students. A current report on admissions activities was distributed. Mr. Liberto said this year we attempted to reduce our discount rate and there was considerable push back to our lower financial aid offers. We subsequently increased offers and extended the reply date. There was discussion about the discount rate and net tuition revenue. Trustees asked about the effectiveness of our marketing and communication and whether the number of new students we are seeking to enroll is realistic. Trustees also discussed the use of consultants in developing a financial aid strategy and offered suggestions to increase enrollment through means such as expanding athletic offerings and giving special attention to recruiting from community colleges.

**Faculty Handbook Revisions**

Dr. Manganaro presented the following proposals for revisions in the *Faculty Handbook*:

- Chapter One: Clarify language on responsibilities for periodic program evaluations and move some language from this chapter to the duties of the Standing Council for Academic Planning in Chapter Sixteen.
- Chapter Nine: Add procedures for appeals and hearing for faculty terminations because of program discontinuances.
- Chapter Thirteen: Change the composition of the membership of the University Senate elections committee.
- Chapter Fourteen: Update name of a committee that can recommend *Faculty Handbook* revisions.
- Chapter Sixteen: Add language being moved from Chapter One to the duties of Standing Council for Academic Planning.
- Chapter Seventeen:
  - Repeal the Graduate Fellowships Committee and the University Board of Communications;
  - Revise the protocol for the University Courses and Curriculum Committee to reflect current college names and membership titles; and
  - Revise the protocol for the University Honors Advisory Board to reflect current membership, responsibilities, and college names.

These revisions were approved by the University *Faculty Handbook* Revision Committee and the University Senate, and reviewed by Loyola’s General Counsel. Committee members voted unanimously to recommend approval of the revisions at the full Board meeting.

At 2:40 p.m., the Trustees adjourned to executive session.