

Loyola University New Orleans
CRJU 720 - Seminar in Criminal Justice Administration
Spring 2005

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Class Room: Monroe Library, LML133 (Multi-Media 2)
Class Day/Time: Friday: 6:00 PM- 10:00PM; Saturday: 9:00 AM-5:00 PM
January 7 & 8; March 4 & 5; April 8 & 9

Course Overview: This seminar will focus on correctional systems and the various administrative functions associated with corrections in the criminal justice system. Both historical and contemporary aspects will be reviewed. Because corrections is not only a large but extensive segment of our criminal justice system various techniques, systems and routines within the corrections workplace will be provided to the student. Subject matter in the areas of human resources, financial budgeting, training, contract oversight/program/operational reviews, organizational behavior and policy analysis are just a few areas that will be explored during the intensive seminar.

The Course is divided into two main sections:

Part 1. Review of the field of corrections philosophies, practices and procedures of correctional institutions prior to the twentieth, during the twentieth and into the twenty-first century. This includes punishment practices and procedures, sentencing, individual sanctions, corporal and capital punishment, intermediate sanctions such as probation, community service and confinement sanctions including jail and intensive confinement/boot camp programs. Additionally, long-term confinement in state and federal institutions will be explored.

Part 2. Review of the various organizational structures within federal and state correctional systems. Analysis of the various departments in the Federal Bureau of Prisons along with how the organizational structure works from the central office to field offices in the community. Review of the social, political, and economic environment and processes of public policy formulation. Cost benefit analysis as it relates to policy formulation.

Course Objectives:

- To understand the philosophies behind the application of penal sanctions in the United States

- To understand the practices and procedures to achieve social control in the United States.

- To understand how large organizations and/or bureaucracies in the criminal justice field conduct business, define problems, develop policy and programs and disseminate policy and procedures to institutions and field offices.

Required Text: Corrections in America, An Introduction, Tenth Edition, Allen, Simonsen, Latessa. Prentice Hall Publishing.

Reserved Reading Assignments- Analysis for Public Decisions, Quade, E.S.
Read Prior to First and second
Class meeting 1/7&8/05 (Edward S.)
Publisher: American Elsevier Pub. Co.
ISBN: 0444001530
Chapter 5, p-67-82

Read prior to second weekend
Class meeting 3/4&5/05 The Foundations of Policy Analysis, Brewer,
Gary D.
Publisher: Dorsey Press,
ISBN: 0256023239
Chapters 2:35-53
3: 61-67
5: 121-138
7: 199-203

Read prior to second weekend
Class meeting 3/ 4&5/05
Diverting Children From a Life of Crime:
measuring costs and benefits
Greenwood, Peter W.
Publisher: Rand
ISBN: 0833023837
Preface, Chapter 4, Conclusions and Policy
Implications, Appendix A , Research Findings
On early interventions p.43-46

Read prior to third weekend
Class meeting 4 8&9/05 Public Policy Evaluation Approaches and Methods
Nachmias
H62
N19
Chapter Two Policy Experimentation & Chapter
Three

Oversight of the Federal Bureau of Prisons: hearing
before the Subcommittee on Criminal Justice

Oversight of the committee on the judiciary, United States Senate, One Hundred Sixth Congress, 1 copy available in GOVDOC

Read prior to second weekend
Class meeting 3/ 4&5/05

Getting to Yes: negotiating agreements without giving in.

Publisher Houghton Mifflin

ISBN 0395317576

Introduction and Chapter 2&3

Films: A variety of films focusing on management development, management systems and careers in corrections will be utilized to help assist the student in this seminar.

Grading: Participation

Policy Issue Paper	25%
Research/Issue Paper	25%
Examination	25%
Class Participation/Oral Presentations	25%

Attendance and Participation:

To participate in the academic process and procedure, the student must attend class. Attendance will be taken each class. Because this seminar is intensive in its scope and meets only for six days, there are no absences permitted from this class. 25% of your final grade is based on your participation/oral presentations and ability to analyze and interpret the data, which is a crucial in law enforcement administration. Realize that the decisions that you make on a day to day basis will affect thousands based on policy decisions that you are implementing.

Because corrections is an interesting and at time controversial field to all of us, it is anticipated that there will be questions based on personal and professional experiences. All opinions are valid.

Remember, as a student and citizen you must vote your opinions and conscience in order for a free exchange of ideas to exist in our society.

Late Assignments and Make-up Exams: Late assignments and make-up exams are not permitted based on the intensive nature and scope of the seminar. If for some extraordinary or emergency nature you cannot turn in your assignments/exams you must contact the instructor immediately to make suitable arrangements.

Assignments

1. Policy Issues Paper: A policy issue memo, directed to a department head, Regional Office, Central Office, which defines a problem amenable to policy analysis and establishes the political, social and economic context of the problem. Quade's Chapter 5 should prove useful in undertaking this task. (Due beginning of class March 4, 2005).

2. Term Evaluation Research Paper: The paper specifically should be a memo, directed to a (client), department head or superior, i.e., regional office, central office etc. outlining the process of evaluation a public policy/program; in this case a program or policy dealing with corrections that is already in place in light of their objectives. The paper should include: a statement of objectives and their measurement and a research design which could be used to evaluate the policy. Problems in implementation, measurement and experimental design may be included. Again, it's not necessary to gather data; emphasis should be on the conceptualization of the research design and analysis.

3. Final Exam: The final examination will consist of two essay questions relating to practical situation in the field of corrections based on your readings, i.e., text, lectures, etc.

Field Trip to Angola Penitentiary: There is a possibility that the Criminal Justice Department will sponsor a field trip to Angola Penitentiary. Details for the trip will be provided during the first class. The tour of Angola is not a requirement for successful completion of the seminar since the tours are only available Monday-Friday however, if you have not visited a maximum security prison/facility I highly recommend it if your personal schedule permits.

Field Trip to Volunteers of America Community Corrections Center, New Orleans: In conjunction with the undergraduate course titled Correctional Institutions we will tour the Volunteers of America Community Corrections Center located in New Orleans. The date and time of the tour will be provided to the on the first day of the seminar. Tours are scheduled for Saturdays. The tour will coincide with one of our Saturday Classes and will be approximately two hours in length. After the tour we will return to Loyola for the continuance of the seminar.

Field Trip to Orleans Parish Detention Center (About Face Program): In conjunction with the undergraduate course I provide the students the opportunity to visit the About Face Program at the Orleans Parish Detention Center. This is not a requirement for satisfactory completion of the seminar since tours are only available on Tuesdays and Thursdays however, for those that are interested in attending; the date and time will be provided during the first class of the seminar.

Course Outline: (January 7 & 8, 2005)

Important Notice

Because of the fact that this graduate seminar is on an intensive schedule the students will be responsible for assignments prior to the start of the first seminar class meeting. Therefore, please be ready for participation in class prior to the first class meeting. I will instruct all of the seminar students via E-Mail what their assignments will be for the first

and second day of the graduate seminar and assignments will be provided for the additional dates for the seminar.

Instructor/Student introductions, Discussion of class expectations, including review of syllabus, reading assignment listing, course outline.

Analysis of Corrections In America

For the purpose of this intensive seminar we will review, analyze and critique the parts and chapters of the required text Corrections in America, An Introduction, Allen, Simonsen and Latessa. Since this is a seminar concerning criminal justice administration in the field of corrections it is important for the student to have a broad-brush approach to the field based on the subject matter. All students are responsible for reading the text prior to the first day of class so that we can participate in the academic process. Therefore, each student will be responsible for a specific part of the text which will include the following:

A.

1. The significant areas of the chapters based on your review
2. Does the system, program or policy work or why does the system, program or policy not work based on advances in research in corrections, new procedures, changes in legislative laws and/or policy.
3. The reasons why or why not.

Please note that each part of the book is divided into three chapters therefore, there should be an analysis for each chapter

Films on Administration of Justice in the corrections setting

Review of Analysis for Public Decisions, Quade E.S. (Please read the selected chapters after the first intensive weekend has been completed.

Course Outline, (March 4 & 5, 2005)

A. March 4th

1. Policy Issue paper due March 4th at the beginning of class
2. Term Evaluation Research Paper Due March 4th at the beginning of class.

B.

1. Videos concerning careers in corrections, leadership in the criminal justice system.
2. Review of diverting children from a life of crime: measuring costs and benefits
3. Review of The foundations of policy analysis, Brewer, Gary D.

March 5th

- A.**
 - 1. Field trip to Volunteers of America Community Corrections Center, New Orleans.
- B.**
 - 2. Review of Organizational Structure of Federal Bureau of Prisons, Review of Careers in corrections, human resource issues, supervisory issues, communication, leadership, budgeting in the federal government, work place ethics, audits/contract performance oversight, prison unions, office politics.
 - 3. Film on management and supervision in criminal justice.

Course Outline (April 8 & 9, 2005)

April 8th

- A.** Review of Oversight of the Federal Bureau of Prisons: hearing before the Subcommittee on Criminal Justice Oversight.

April 9th

- B.** Review of high visibility issues affecting the Federal Bureau of Prisons
- Final Exam and critique of seminar